

AUC-CC 10.17.2024 SCI314

Meeting minutes (recorded by Liz Gordon)

Committee members in attendance:

William Cortezia
Christine Dee
Rachelle Dermer
Christine Devine
Elizabeth Gordon
Jannette McMenemy
Charles Roberts
Olivia Rossetti
Yang Liu
Heather Urbanski
Sarah Wright
Hong Yu
Morgan Ruel (student rep)

Committee members unable to attend:

Sara Levine
Barbara Cormier
Laura Baker
Natasha Kurtonina
Monica Maldari
Erin Rehrig
David Svolba
Jacob Podsiadlo (student rep)

Guests:

Peter Staab

Peter Staab, AUC rep, called the meeting to order at 3:35pm

I. Nominations for Committee Chair

It was suggested that the person who serves as Chair should be one who plans to attend most meetings in person (assuming a hybrid format to meetings, which comes later in the meeting.)

With many members missing and no one nominating themselves to be Chair, members discussed the idea of postponing the vote for Chair until the next meeting when more members would be in attendance.

Motion to table the vote for committee chair (Sarah Wright, second Chris Dee)

Vote: 12-0-0

II. Nominations for Vice Chair

Charles Roberts nominates himself for Vice Chair.

Motion to nominate Charlie as Vice Chair (Chris Dee, second Sarah Wright)

Vote: 12-0-0

III. Nominations for Secretary

Discussion about having the meeting secretary rotate through willing committee members, as has been done the past few years. Liz Gordon and Chrissy Devine volunteered to serve as part of the rotation; additional members can be added as the year progresses.

Motion to accept Liz and Chrissy as part of a rotating secretary model (Chris Dee, second Jannette McMenamy)

Vote: 12-0-0

IV. Meeting modality

It was noted that there needs to be an online option at the minimum for accessibility - so options are either fully online or hybrid.

Members who served last year commented that the hybrid format worked well, both for people who attended in person and those who attended online.

Motion to accept a hybrid modality for meetings (Chris Dee, second Hong Yu)

Vote 12-0-0

Peter, who served as Chair last year, suggests that someone, such as the to-be-determined Chair, arrive to the meeting room early to confirm that the system is ready for each meeting. Angela Provosto was mentioned as the person who arranges this.

Charlie will make sure the request has been put in prior to the next meeting, and will set up the google meet link.

V. Motion to adjourn (Hong Yu, Jannette second)

Meeting adjourned 3:53pm.