

AUC

Thursday, December 5, 2024

3:30 p.m.

Miller Oval

Committee Members:

Patricia Arend, Franca Barricelli, Laura Bayless, Paul Weizer, Steven Fiedler, Jonathan Harvey, Peter Staab, Michael Burns, Mark Williams, Kisha Tracy, Patricia Arend, Aline Salles

Absent: Patricia Marshall, Laura Garofoli, Josh Cronin

Guests: Nadipalli Mahadev, Chris Adams

Meeting started at 3:32 p.m.

Acceptance of Subcommittee Minutes

- Student Affairs: 10/1/24
- Academic Policy: 10/8/24
- Curriculum: 10/17/24 and 11/21/24

Motion: Peter Staab Kisha Tracy seconded

Vote: Unanimous

Approval of AUC Minutes from November 7, 2024

Motioned: Michael Burns Second: Kisha Tracy

Vote: 8/0/3 (Y/N/O)

Proposals to Refer to Subcommittees

- AUC 12 was withdrawn.
- AUC 14-15, 17-19, 24-25 to the Curriculum Committee

- AUC 21 to the Academic Policy and Curriculum committees

Motion: Kisha Tracy Second: Patricia Arend

Vote: Unanimous

RNR Proposals for Consideration

AUC 13

Jonathan Harvey spoke to proposal

Motion: Kisha Tracy Second: Patricia Arend

This name changes is to align with the major.

Vote as RNR: Unanimous

AUC 16

Motion: Peter Staab Second: Kisha Tracy

Course has been inactive a long time. Cleaning up inactive courses.

Vote as RNR: Unanimous

AUC 20

Motion: Michael Burns Second: Peter Staab

Mark Williams spoke to proposal

We received an AUC approval to make changes to the curriculum previously; the course description wasn't updated to reflect that. So now we want to change the course description so it properly reflects the credits it is attached with.

Vote as RNR: Unanimous

AUC 23

Motion: Kisha Tracy Second: Mark Williams

Committee member spoke that they have issues with a few things in the proposal. The course descriptions is mathematical with "Analytics" but it does not require no math skills? By removing

statistics, and having the 4000 class with no prerequisites I think is a problem. Believe this should not be an RNR because it has too many changes.

Committee agreed this should not be an RNR proposal.

Vote as RNR: Unanimously opposed

AUC Proposals to Recommend for Approval

AUC 01

Motion: Patricia Arend Second: Peter Staab

Franca Barricelli spoke to proposal

There were a number of amendments from the subcommittees (Academic Policy, Curriculum, and Student Affairs) Spoke about the amendments and presidential changes with commencements for the calendars.

Committee member stated that's how it was when they first started here at Fitchburg State by having a commencement all in one day.

Student member stated that the move in day change had been recommended from Student Development as well. They also talked about activity and budget and how it would help tremendously, would recommend that they move it to the MLK and agree with the amendment.

Talked about commencement and logistics, wonders if it might be an issue.

Spring break discussion. Franca had mentioned that it is in the middle of the instructional days of the semester and lines up with things that go behind the scenes with the logistics that the Registrar's Office has to do as well.

Someone talked about midterm grade and withdrawal date policies. Becomes crunched, it would nice to move the deficiency grades due date as well.

Franca thinks that the Registrar's Office should be here to speak to that it may be change the workload they do on the back end.

Student in the committee says that they haven't heard of any issues with the dates/times for the deficiency grades and withdrawal dates. They also agree that we should have the Registrar's Office here to speak on it as well.

Student success should also be a part of this discussion. Should we table this until the next meeting?

Another committee member stated that the experience has been move-in day has been MLK day. If we leave it on Thursday that leaves other departments who would need to do extra work for the weekend until first day of classes.

Deficiency grades: Fall 2025 it's on a Friday and Spring is on a Monday. **Asking to change to October 20th for fall 2025 and fall 2026 moves it to October 19th. Peter motioned and Patricia seconded**

Vote for amendment: 9/1/1

Fall Calendar: Change “Indigenous Day” to “Indigenous Peoples’ Day” friendly amendment.

We should invite Barbara Cormier (Registrar Office) and Jason Smith (Student Success) to the February meeting and we can open it back up again.

Vote as Amended: Unanimous

AUC 2

Motion: Kisha Tracy Second: Michael Burns

Nadimpalli Mahadev spoke to the proposal

Talked about it’s prerequisites, why it should be replaced and who has taken the courses.

A committee member asked: Should we have consideration of adding a prerequisite instead of removing? Sponsor answered the committee.

Someone said they were concerned about not having same prerequisites for all 3 courses. Committee discussed.

Committee member asked about if we should have consultation of other departments? Committee answered it doesn’t really affect them so may not need it. No impact on the programs.

Vote: Unanimous

AUC 11 (Un-table)

Motion: Kisha Tracy Second: Peter Staab

Nadimpalli Mahadev spoke to the proposal

Spoke about what the terminology should have been. If they are taking the courses simultaneously, that is fine because the department has been signing waivers for students. That is the intent we want., for them to take them concurrently; “Taken concurrently”. Really it should be that they can take as prerequisite or concurrently.

Amendment to change it to say “Prerequisite: CSC 1550; Math/CSC 1900 (May be taken concurrently)”.

Vote as amended: Unanimous

AUC 10

Motion: Kisha Tracy Second: Peter Staab

Nadimpalli Mahadev spoke to the proposal

We have cyber security concentration and it was popular with our Computer Science students. One course needs to be replaced as a prerequisite, we want to change the concentration to include CSC 3450 as course to be taken within the concentration.

Vote: Unanimous

AUC 8

AUC 8 was tabled at curriculum so moving to discuss AUC 8 to the next AUC meeting.

AUC 9

Motioned: Kisha Tracy Second: Laura Bayless

Sponsor was not at meeting to speak to it.

Curriculum committee passed the proposal. At the meeting the sponsor stated the program had a history of low enrollment, etc. and backed up why they are discontinuing it. Nancy Murray was the proposer at that meeting. She stated they were thoughtful as to why they put this through.

Committee would rather have the representatives from the School of Education to be here to speak on it and think should table the discussion until the next meeting.

Kisha Tracy motioned and Laura Bayless seconded to table AUC 9.

Vote to table: Unanimous

Discussion About Forms for BA/BS Changes

We held off because at the last AUC meeting the administrative members were not here and Registrar's Office representative.

Member brought up that there may be BHE implications. If you are changing degrees, changing names, or adding a degree that you didn't have before, that's a new degree. There still needs to be a notification to the HEIRs systems. But it could be we need to let BHE know that, but I'm not sure that.

Asking if there will be someone double checking it along with the catalog.

Kisha Tracy thinks she may have a simple solution. **On the form's question number 9 "Change Type".** **Thinks we can change that section by adding a fourth category box that says "Change to BA/BS degree" and then the form will take them directly to the rationale in question number 25.**

Motion: Kisha Tracy Second: Michael Burns

Vote to Approve Change in the Proposal Form: 9/0/1 Abstain

Policy and Procedures for AUC

Adding a new number 3 submission of proposals about consultation with RNR proposals. Wanted to approve this and get it uploaded on the web today.

Motion: Peter Staab Second: Kisha Tracy

Vote: Unanimous

Items from the Floor

A Committee member sought clarification on the proposal form. Doesn't think there is requisite verbiage that RNR proposals cannot impact other departments. Perhaps text to this effect could be included under number 6. Committee leadership said that they would look into the matter.

Adjournment

Motion: Kisha Tracy Second: Patricia Arend

Meeting adjourned at 4:48 p.m.

Vote: Unanimous