

**ALL UNIVERSITY COMMITTEE**

**Convening Meeting**

**Thursday, September 10, 2020**

**3:30 pm**

**Via Google Meet**

**Committee Members in Attendance:**

Laura Bayless, Cathy Canney, Alberto Cardelle, Joseph Cautela, Rala Diakite, Sara Levine, Christa Marr, Kerry McManus, Michael Nosek, Steve Olson, Charles Roberts, Daniel Sarefield, Kisha Tracy, Amy Wehe

**Guests:** Dr. Richard Lapidus, President

*President Lapidus called the meeting to order at 3:31 p.m.*

President Lapidus welcomed the all university committee members. He charged the committee to identify and elect a chair, vice-chair, and secretary. The president then submitted AUC#1, the academic calendars for 2021-2022 and 2022-2023.

**Voting of AUC Committee Officers**

**Election of Chair:** Sara Levine and Charles Roberts nominated Michael Nosek and Kisha Tracy for the positions of Co-Chairs. The candidates accepted the nomination of Co-Chair.

**Vote: 14/0/0**

*Michael Nosek took over conducting the meeting.*

**Election of Vice-Chair:** Joseph Cautela and Charles Roberts nominated Kerry McManus for Vice-Chair. Kerry accepted the nomination.

**Vote: 14/0/0**

**Election of Secretary:** Michael Nosek and Charles Roberts nominated Cathy Canney for the position of Secretary. Cathy accepted the nomination.

**Vote: 14/0/0**

**Summer Committee:** Sara Levine and Amy Wehe volunteered as faculty representatives; Joseph Cautela and Kerry McManus volunteered as student representatives; Cathy Canney and Laura Bayless volunteered as administrative representatives. Charles Sides volunteered as backup for faculty.

**Vote: 14/0/0**

### **Convening of Subcommittees**

**Curriculum Committee:** Charles Roberts and Kisha Tracy both volunteered to convene the first curriculum committee meeting.

**Academic Policies:** Laura Bayless volunteered to convene the first academic policies committee meeting.

**Student Affairs:** Christa Marr and Kerry McManus both volunteered to convene the first student affairs committee meeting.

### **AUC Meeting Schedules**

Co-chair Michael Nosek presented a copy of the AUC schedule for the academic year 2020-2021. He noted some conflicting issues with how the student affairs and curriculum dates line up with AUC schedule, in terms of if AUC needed to refer to either subcommittee. He presented some alternative dates to the committee to look at. He said if committee agreed, he will present to Academic Affairs to see if they agree with the noted date changes.

### **Minutes from Last Year**

There were two sets of minutes that still need the committee's vote for acceptance, that were from the last two meetings (5/14 & 5/19) of last year's AUC committee. The committee will vote to accept them at the next scheduled AUC meeting.

### **Referral of Proposal**

#### **AUC #01 – Academic Calendars for 2021-2022 and 2022-2023**

Motion: Charles Roberts      Second: Amy Wehe

Cathy Canney noted the 2021-2022 calendar is the same one that was approved from last year's AUC committee (AUC 01, AY: 2020).

**Vote: 14/0/0**

### **Proposals for Approval**

#### **AUC #02 – Fall 2020: Delay of Advising and Registration**

Motion: Amy Wehe      Second: Sara Levine

This is to delay the advising and registration periods by a week. This will give students more time to choose which course modality they're best fit to register in.

Committee members noted this will also be helpful for department chairs and registrar's office because it also gives them more time to assign rooms and choose modalities for their faculty members.

Academic Affairs will communicate this change to the campus community (Faculty / Staff / Students).

**Vote: 14/0/0**

### **Liberal Arts and Science (LAS)**

Co-chair Kisha Tracy discussed about having a co-sponsored open session with the Center for Teaching & Learning (CTL) that will go over the new LAS forms and get everyone familiar with filling them out and submitting to AUC. The open sessions will show example proposals so the audience can see how proposals should look as they are submitted. Thinking of scheduling this in early October.

Kisha Tracy was also part of a summer ambassador program that discussed LAS and she noted there was an ambassador from every academic department, so there will be interest in all departments.

### **AUC Website and Virtual Meetings**

Co-Chairs Michael Nosek and Kisha Tracy and Vice-Chair Kerry McManus will meet to discuss about updating the AUC website and updating forms for submission. Kisha Tracy also noted she will send out recurring meeting invitations via Google Meet for the AUC meetings and subcommittee meetings.

### **Adjournment**

Motion: Sara Levine    Second Joe Cautela

The meeting was adjourned at 4:35 p.m.

**Vote: 14/0/0**