



All University Committee (AUC) 2019 – 2020 Summary

Faculty Committee Members: Michael Nosek, Co-Chair; Kisha Tracy, Co-Chair; Catherine Buell; Rala Diakite; Gerald Higdon; Christa Marr; Charles Roberts; Joseph Wachtel

Administrative Committee Members: Catherine Canney, Secretary; Laura Bayless; Alberto Cardelle

Student Members: Matthew Badagliacca, Vice-Chair; Crystal Aneke; Joe Cautela

Staff Assistant Support: Deresa Webb

During the 2019 – 2020 Academic Year, there were 114 proposals and one summer proposal submitted to the AUC. Proposals were referred as appropriate to one of three standing committees which include Curriculum, Academic Policies and Student Affairs. Of the 115 proposals considered, 100 were approved, 15 were withdrawn and 0 were not recommended for consideration. Those proposals approved by the President are listed below.

Sub-Committees

Academic Policies: *Gerald Higdon, Convened*

Walter Jeffko, Chair; Irene Martyniuk, Vice-Chair; Pam McCafferty, Secretary; Robert Carr; William Cummings; Daneen Deptula; Rachelle Dermer; Beverley Hollingsworth; Ruth Joseph; Amy Kendrick; Linda LeBlanc; Laurie Link; Mary Beth McKenzie; Dimitri Moore; Abdel Mustafa; Ozge Ozay; Reid Parsons; Billy Samulak; Britton Snyder; Jiang Yu (*sabbatical Fall 2019*); Sani Zuntu

Curriculum: *Alberto Cardelle and Joseph Wachtel Co-Convened*

Steven Fiedler, Chair; Franca Barricelli, Co-Secretary; Linda Dupell, Co-Secretary; Nermin Bayazit; William Cortezia; Lisa Gim; Cheryl Goldman (*sabbatical Spring 2020*); Sean Goodlett; Elizabeth Gordon; Jonathan Harvey; Timothy Hilliard; Kendrah Jean-Baptiste; Natasha Kurtonina; Sara Levine (*Spring 2020*); Nirajan Mani; Tara Mariolis; Zachary Miner; Steven Olson, Sherry Packard; Audrey Pereira; Daniel Sarefield; Britton Snyder; Brianna White (*Fall 2019*)

Student Affairs: *Catherine Canney, Convened*

Hank Parkinson, Chair; Kerry McManus, Secretary; Happiness Agbi (*Fall 2019*); Jay Bry; Agnes Frias; Jeffrey Godin; Sean Goodlett; Robert Hynes; Jacalyn Kremer; Amy McGlothlin; Les Nelken; Jada Newsome; Andrea Olmstead; Harriet Saydee; Chris Sutcliffe (*Spring 2020*); Donald Tarallo; Maireed Weagle

New Programs

Business Administration

- Professional Accounting Certificate – AUC #46

Program Area of Study for Middle and Secondary Education: *Biology & Chemistry, Engineering Technology, English Studies, Humanities, Economics / History / Political Science, and Mathematics*

- Minor: Middle and Secondary Education (5-12) – AUC #96

Economics, History, and Political Science

- History Concentration in Initial Licensure (5-12) – AUC #112

New Courses

Biology/Chemistry

- BIOL 3015 – Methods of Teaching Biology (8-12) I – AUC #91
(Cross-listed with CHEM 3015 and SCI 3015)
- BIOL 4009 – Cancer Genomics – AUC #6
- CHEM 3015 – Methods of Teaching Chemistry (8-12) I – AUC #91
(Cross-listed with BIOL 3015 and SCI 3015)
- SCI 3015 – Methods of Teaching General Science (5-8) I – AUC #91
(Cross-listed with BIOL 3015 and CHEM 3015)
- SCI 4880 – Practicum I in General Science (5-8) – AUC #98
- SCI 4890 – Practicum II in General Science (5-8) – AUC #99

Computer Science

- CSC 1002 – Computational Thinking – AUC #4
- CSC 4006 – Ethics and Impacts of Computing Solutions – AUC #33

Economics, History, and Political Science

- HIST 3010 – Methods of Teaching History (5-12) I – AUC #93

Education

- EDUC 2011 – Diversity in Education (5-12) – AUC #87
- EDUC 2012 – Teaching the Adolescent Learner (5-12) – AUC #88

Engineering Technology

- CMGT 4020 – Communication and Transportation Technologies – AUC #10
- CMGT 4025 – Construction Law and the Legal System – AUC #11
- ENGT 3300 – Methods of Teaching Technology/Engineering Education (5-12) I – AUC #94

English Studies

- ENGL 2765 – LGBTQ Issues and Literature – AUC #80
- ENGL 3082 – Methods of Teaching English (5-12) I – AUC #92

Exercise and Sports Science

- FYE 1000 – First-Year Experience Seminar: Exercise and Sports Science – AUC #84

Humanities

- MUSC 3150 – Music of the Stage – AUC #41

Mathematics

- MATH 0300 – Quantitative Preparation – AUC #60
- MATH 0500 – Algebraic Preparation – AUC #61
- MATH 3010 – Methods of Teaching Mathematics (5-12) I – AUC #90
- MATH 4020 – Practicum in Middle School (5-8) Mathematics I – AUC #100
- MATH 4030 – Practicum in Middle School (5-8) Mathematics II – AUC #101

Psychological Science

- PSY 2020 – Professional Issues in Psychological Science – AUC #77
- PSY 3020 – Cultural Psychology – AUC #76

Program and Course Changes / Modifications

Behavioral Science

- **AUC #14:** Change name of Police Concentration Program from "Police Academy Certification Concentration" (to) "Police Program".
- **AUC #32:** Change prerequisite of CJ 3242: Psychology of Crime to "CJ 1000: Introduction to Criminal Justice and either PSY 1100: General Psychology or PSY 1200: Human Growth and Development".
- **AUC #39:** Eliminate the requirement that students take a Computer Science class as a requirement for Human Services majors.
- **AUC #70:** Revisions to the Disability Studies Minor.

Biology and Chemistry

- **AUC #85:** Creation of a new course subject code: General Science (SCI).
- **AUC #107:** Updating the IDIS Major – General Science Concentration. Change current name of Interdisciplinary Studies Major with a General Science Concentration to proposed name: Interdisciplinary Studies Major with a General Science Initial Teacher License (5-8); and change required courses.
- **AUC #108:** Updates to the curriculum for B.S. in Biology Secondary Education with Initial Licensure (8-12) to include completion of the minor in Middle School and Secondary Education.
- **AUC #109:** Revisions of the Chemistry Secondary Education with Initial Teacher Licensure, B.S. Change current name of Chemistry Secondary Education with Initial Teacher Licensure, B.S. to proposed name: Chemistry with Initial Teacher License (8-12), B.S.; and requirement of completion of the minor in Middle School and Secondary Education.

Business Administration

- **AUC #15:** Change course number for Fundamentals of Marketing from BSAD 3300 to a 2000 level course.
- **AUC #16:** Change course number for Principles of Management from BSAD 3200 to a 2000 level course.

- **AUC #17:** Change prerequisites for BSAD 2020: Intro to Managerial Accounting from "BSAD 2010: Introduction to Financial Reporting, ECON 1200: Principles of Economics: Microeconomics, MATH 1250: Introduction to Functions or MATH 2200: Business Calculus" (to "BSAD 2010: Introduction to Financial Reporting").
- **AUC #18:** Change prerequisites for BSAD 4100: Advanced Accounting I from "BSAD 3020: Financial Theory and Practices II, including all related prerequisites" (to "BSAD 2020: Introduction to Managerial Accounting").
- **AUC #19:** Add the prerequisite "Allow students with ENGT 1050: (Technical Analysis) access to BSAD 2010: Introduction to Financial Reporting.
- **AUC #20:** Update the curriculum of the Bachelor of Science in Business Administration with Accounting Concentration program.
- **AUC #21:** Update the curriculum of the Bachelor of Science in Business Administration with Management Concentration program.
- **AUC #22:** Update the curriculum of the Bachelor of Science in Business Administration with Marketing Concentration program.

Communications Media

- **AUC #38:** Change the prerequisite of COMM 3740 Compositing and Visual Effects to: "any intermediate production course and either COMM 3024 Post-Production Essentials or COMM 3750 Cinematography".
- **AUC #44:** Make COMM 3010: Introduction to Professional Communication, COMM 3304: Interactive Media Project Design, COMM 4212: Marketing Communication, COMM 3460: Public Relations, and COMM 3430: Writing for Advertising, the five required courses in the Professional Communications Concentration.
- **AUC #73:** Remove COMM 3820 Intermediate Graphic Design as a prerequisite for COMM 3305 Web Design.
- **AUC #74:** Addition of prerequisite COMM 3810 Introduction to Graphic Design to COMM 3306 Web Design Basics.
- **AUC #75:** Remove COMM 3305 Web Design as a prerequisite for COMM 3950 Advanced Graphic Design.

Computer Science

- **AUC #2:** Replace CSC 2400: Database Systems with CSC 3011: Data Modeling & Database Design as a required core course for the Computer Information Systems Program.
- **AUC #3:** Changes to the program requirements for Cyber Security Concentration in Computer Information Systems major.
- **AUC #5:** Change course description and number of credits from 1 to 3 credits for course CSC 4102 Ethical Issues in Computer Science.

Earth and Geographic Sciences

- **AUC #57:** Add an alternative prerequisite course of CJ 1000" Intro to Criminal Justice" to the GEOG/CJ 3004 "GIS for Criminal Justice" course.
- **AUC #58:** Add two electives of GEOG 4001 "Web GIS" and GEOG 4003 "Geographic Information System II" to the GIS Crime Mapping & Analysis Minor Curriculum.

Economics, History, and Political Science

- **AUC #113:** Discontinue the History Middle and Secondary Education Minor (licensure and non-licensure tracks).

Education

- **AUC #49:** Remove the prerequisite “Successful passage of the Communication and Literacy MTEls” from SPED 2002 Speech and Language Development for Diverse Learners.
- **AUC #50:** Remove the prerequisite “Successful passage of the Communication and Literacy” from EDUC 2009 The Art and Science of Education.
- **AUC #51:** Remove the co-requisite of Field Experience II in Moderate Disabilities from SPED 3400 Teaching Math for Diverse Learners.
- **AUC #52:** Changes to Early Childhood, Elementary, and Special Education minors.
- **AUC #89:** Changes to SPED 3800 Secondary Programs for Adolescents (14-22) with Disabilities: Change course description to reflect 5-12 focus; Change the pre-requisites; Change pre-practicum hours from 10 to 20 hours; Change the name from “Secondary Programs for Adolescents (14-22) with Disabilities” to “Inclusive Instruction (5-12)”.
- **AUC #97:** Changes to (EDUC 3122, Sheltered English Immersion (SEI) Change the description of the course and pre-requisites to better reflect the middle level and secondary licensure program requirements.

Engineering Technology

- **AUC #8:** Change the degree from "BSE in Applied Science and Technology/Engineering" (to) "BS in Applied Science and Technology".
- **AUC #9:** Creation of New Course Prefix (CMGT) for the Construction Management Discipline; and Re-Designation of ENGT Courses.
- **AUC #12:** Moving three concentration courses into the core curriculum of Applied Science and Technology Program.
- **AUC #13:** Remove ENGT 3100 Communication and Transportation Technologies and ENGT 4040 Construction Law from the Applied Science & Technology Program curriculum.
- **AUC #106:** Updating Prerequisites for Engineering Courses in the General Science (5-8) Licensure program. Change the pre-requisite for three courses: Engineering Design Fabrication I (Eng Des. I), MEP & HVAC Systems (MEP), and Communications and Transportation Technologies (CTT), to make the courses accessible to students seeking initial teacher license in general science grades 5-8.
- **AUC #111:** Updating the curriculum of the Technology/Engineering Education (5-12), Initial Teacher Licensure Program. Change current name of Technology / Engineering Education (5-12) to proposed name Technology / Engineering Education (5-12) with Initial Licensure; change required courses.

English Studies

- **AUC #81:** Change the prerequisites for ENGL 3870 Feature and Magazine Writing from ENGL or COMM 2800 Journalism to ENGL 1200 or HON 1200 and update the course description.
- **AUC #82:** Adding HON 1200 as a potential prerequisite to professional writing courses.
- **AUC #83:** Update Professional Writing Minor to include newer and recently changed courses.
- **AUC #110:** Revisions to the curriculum of the English Concentration with Initial Teacher Licensure. Change current name of English Middle & Secondary Education with Initial Teaching Licensure (5-12) to proposed name English with Initial License (5-12); and change required courses.

Exercise and Sports Science

- **AUC #7:** Change prerequisites of EXSS 2023-Introduction to Sports Medicine to BIOL 1300-Anatomy & Physiology II and EXSS 2050-Functional Anatomy.
- **AUC #30:** Changes to the curriculum for Exercise and Sports Sciences majors.

Humanities

- **AUC #40:** Add ART 2250-Intermediate Drawing as a prerequisite option for ART 3020-Intermediate Painting.
- **AUC #45:** Rename and update the course descriptions of MUSC 2400, MUSC 2401, and MUSC 2402. MUSC 2400 Instrumental Arts -> MUSC 2400 Jazz Band; MUSC 2401 Instrumental Arts Concert Band -> MUSC 2401 Concert Band; MUSC 2402 Instrumental Arts Community Orchestra -> MUSC 2402 Community Orchestra.
- **AUC #53:** Changes course title for ART 3150 from “Early Twentieth Century Art” to “Modern Art” and change course description.
- **AUC #54:** Remove SPAN 1000 “Beginners Spanish I” as a prerequisite for SPAN 1100 “Spanish for Beginners II”. Change course descriptions for both SPAN 1000 and SPAN 1100.

Mathematics

- **AUC #62:** Adjust Catalog Language for Mathematics Readiness Requirement and Mathematics Progression Requirement to provide clarity and add transparency to the mathematics placement policy.
- **AUC #63:** Remove MATH 0100 “Basic Mathematics I” and MATH 0200 “Basic Mathematics II” from the catalog, remove all references to MATH 0100 and MATH 0200 from the catalog, and change prerequisites for courses that depended on Math 0100 and Math 0200.
- **AUC #64:** Incorporate the mathematics placement policy language into the prerequisites of every Gateway Mathematics course.
- **AUC #65:** Addition of Co-requisite hour to MATH 1100 “Mathematics in Society” by formalizing the use of a co-requisite model for our Gateway Mathematics courses by adjusting the distribution of student hours from the original course from (3 hours lecture and 6 hours of assignments) to (3 hours lecture, 5 hours assignment, and 1 hour “other”).
- **AUC #66:** Addition of the Co-requisite hour to MATH 1250 “Intro to Functions” by formalizing the use of a co-requisite model for our Gateway Mathematics courses by adjusting the distribution of student hours from the original course from (3 hours lecture and 6 hours of assignments) to (3 hours lecture, 5 hours assignment, and 1 hour “other”).
- **AUC #67:** Formalize the use of a co-requisite model for MATH 1500 “Informal Number Theory” by adjusting the distribution of student hours from the original course proposal (3 hours lecture and 6 hours of assignments) to (3 hours lecture, 5 hours assignment, and 1 hour “other”).
- **AUC #68:** Addition of co-requisite hour for MATH 1700 “Applied Statistics” and MATH 1800 “Business Statistics” by formalizing the use of a co-requisite model for our gateway mathematics courses by adjusting the distribution of student hours from the original course proposal (3 hours lecture and 6 hours of assignments) to (3 hours lecture, 5 hours assignment, and 1 hour “other”).
- **AUC #103:** Updating the Middle School Education Mathematics (5-8) Initial Licensure Program. This change requires all middle level programs to be housed in their content area and follow the same licensure preparation track in respective content department.
- **AUC #104:** Updating the Mathematics, Secondary Education, Initial Teacher Licensure Program (B.S.). Change current Name: Mathematics, Secondary Education, Initial Teacher Licensure, BS to proposed name: Mathematics Secondary Education with Initial Licensure, BS; change required courses; updates the concentration necessary for students to earn initial licensure in Mathematics (8-12) and meet the state’s standards.
- **AUC #105:** Updating the Mathematics, Secondary Education, Initial Teacher Licensure Program (B.A.). Change current name of Mathematics, Secondary Education, Initial Teacher Licensure, BS to proposed name Mathematics Secondary Education with Initial Licensure, BA; change required courses; updates the concentration necessary for students to earn initial licensure in Mathematics (8-12) and meet the state’s standards.

Psychological Science

- **AUC #78:** Change the name of PSY 2370 from “Psych of Human Relations” to “Psychology of Interpersonal Relationships” and modify the current course description.
- **AUC #79:** Make PSY 2370: Psychology of Interpersonal Relationships and PSY 2020: Professional Issues in Psychological Science additional pre-requisite courses for Internship in Psychological Science (PSY 4949, PSY 4950, and PSY 4960).

Program Area in Secondary and Middle School Education

- **AUC #86:** Changes to MATH/HIST/BIOL/CHEM 2860 Intro to Secondary Education: change to a 1xxx level; change name from “Intro to Secondary Education” to “Introduction to Education (5-12)”; Change the description of the course; cross-list the course with a General Science prefix (refer to AUC85) and an Engineering Technology prefix.
- **AUC #95: Changes to MATH/BIOL/CHEM/ENGL/HIST 4850 Special Methods in Teaching Mathematics – Departments: Science, History, English, Engineering Technology**
This updates multiple teaching methods courses that are required for Initial Licensure in multiple Secondary and Middle School Education programs. These changes include updating the course title, course description, and pre-requisites for the Methods course, and for Methods of Teaching Engineering/Technology Education (ENGT 3800). It also cross-lists the Biology and Chemistry section with a new section, general science, and Engineering Technology.
- **AUC #102: Changes to HIST/ENGL/BIOL/MATH/CHEM 4012: Practicum Seminar – Departments: Program Area in Middle and Secondary Education, English Studies, Biology and Chemistry, Mathematics, Engineering Technology, EHPS, Education**
Change name from Practicum Seminar to Practicum Seminar (5-12); Cross-list the course as SCI 4012 Practicum Seminar, and ENGT 4012 Practicum Seminar.

Additional Proposals

Academic Calendar – AUC #1

Academic Calendars for 2020-2021 and 2021-2022 were approved with amendments.

Change in Residency Requirement for Minor – AUC #35

Replace the 50% residency rule for minors with a 2 course minimum to be completed at Fitchburg State.

Changes to the Incomplete Policy for Spring 2020 – AUC #47

The current Fitchburg State University incomplete policy is suspended for all courses offered during the spring 2020 semester. In response to the suspension of face-to-face classes, for this semester only, faculty may choose to grant an IN grade at their discretion without the requirements of “if a student has successfully completed at least 80% of the required course work but cannot complete the rest due to certifiable illness or death of a family member.” It will supersede the current wording in the AY19/20 catalog. For spring 2020 only, students will have until the end of the fall 2020 semester to complete their work and receive a grade; otherwise the IN will convert to a grade of 0.0.

Changes to the Satisfactory/Unsatisfactory Policy for Spring 2020 – AUC #48

The current Fitchburg State University Satisfactory/Unsatisfactory Policy is suspended for all courses offered during the spring 2020 semester. In response to the suspension of face-to-face instruction, for

this semester only, students may choose to take any or all (including general education or major courses) of their undergraduate classes with the S/U option for the spring semester 2020 only, except for some courses designated as exempt by departments. Courses taken S/U in Spring 2020 will not contribute to the total allowable S/U courses a student may take.

Updates to the Life Experience Credit Award (LECAP) Program – AUC #59

The updated program requirements will provide the students with guidance throughout the process for how to create a portfolio, it will provide a template to assist with upholding consistent quality measures across all submitted portfolios and it will provide faculty evaluators with a defined rubric for assessing academic quality and verifying how the student's life experience relates to the learning outcomes in the course/s for which they are seeking credit. This new process will also assist the student in understanding how learning outside of the classroom relates to what they learn in their academic courses and how theory relates to practice across a variety of fields.

Acceptance of Transfer Courses with a Pass (P) or Satisfactory (S) Grade – AUC #69

For courses taken at other colleges during the spring 2020 semester only, Fitchburg State will consider accepting for transfer credit those for which a student has earned a Pass or Satisfactory grade.

Revisions to the First-Year Experience (FYE) Seminar – AUC #71

Reduce the course learning outcomes (CLOs) for all first-year experience (FYE) seminars that have passed governance. At present each of these courses has six CLOs. The proposal below is to reduce these six to three newly-revised learning outcomes. Also delimits who must take the course. Following the revision of the general education curriculum (via AUC18/19-60) and beginning in the AY21/22, all students, regardless of earned credit hours, are required to take the first year experience seminar.

Requesting LAS Designations for Piloted First-Year Experience (FYE) Courses – AUC #72

Requesting Foundations of Lifelong Learning course designation for FYE courses. Include those from academic departments: Behavioral Sciences, Biology & Chemistry, Earth & Geographic Sciences, Economics, History, and Political Science (EHPS), Education, English Studies, Humanities, Mathematics, and Psychological Sciences.

Revision of the Policy Governing Incomplete Grades – AUC #114

Remove the current policy's restriction of IN grades to those with an illness or death in the family. Restrict the assignment of IN grades to those cases where it is mathematically possible for students to pass a class with a 1.0 or higher. Move the deadline for the completion of incomplete work to the end of the next academic term.

Delay of Fall 2020 Course Drop Date – AUC #115

Move the drop course date from September 10, 2020 to September 17, 2020, during the fall 2020 schedule. With the significant number of different modalities that students will be experiencing for the first time we would like to give students an extra week to determine whether they would like to stay with a course.

Proposals Withdrawn

Business Administration

- **AUC #23:** New Program: Minor in Accounting

Communications Media

- **AUC #37:** Changes to prerequisite and descriptions of courses COMM 3024 Post-Production Essentials and COMM 3530 Editing.
- **AUC #42:** Change title of COMM 3010 from “Introduction to Professional Communications” (to) “Introduction to Advertising and Marketing Communication” and change course description.
- **AUC #43:** Change the name of the “Professional Communication Concentration within the Communications Media Major” to “Concentration in Advertising and Marketing Communication”.

Computer Science

- **AUC #5:** Changes to CSC 4102 Ethical Issues in Computer Science.
- **AUC #24:** Changes Computer Information Systems major.
- **AUC #25:** New Program – Bachelor of Science in Computer Information Systems: Accounting Information Systems Concentration
- **AUC #26:** New Program – Bachelor of Science in Computer Information Systems: Bioinformatics Concentration
- **AUC #27:** New Program – Bachelor of Science in Computer Information Systems: Business Information Systems Concentration
- **AUC #28:** New Program – Bachelor of Science in Computer Information Systems: Management Information Systems Concentration
- **AUC #29:** New Program – Bachelor of Science in Computer Information Systems: Marketing Information Systems Concentration
- **AUC #34:** New Program – Bachelor of Science in Computer Information Systems: Geoinformatics Concentration
- **AUC #36:** Changes to Game Programming Concentration in Computer Science.
- **AUC #55:** Change to the list of core courses for Computer Information Systems program: Replace CSC 4102 “Computer Ethics” with the new course CSC 4006 “Ethics and Impacts of Computing Solutions”.
- **AUC #56:** Changes to the list of core courses for Computer Science Program: Replace CSC 4102 “Computer Ethics” with the new course CSC 4006 “Ethics and impacts of Computing Solutions”.

Change School Cancellation/Delayed Opening Notification Time – AUC #31

Set School Cancellation/Delayed Opening Notification Time to "No Later Than 5:00 A.M."

Proposals Not Recommended

None