

ALL UNIVERSITY COMMITTEE

Monday, August 7, 2023

3PM

Remote

<https://meet.google.com/sdp-fgsu-vca>

(US) +1 636-495-1624 PIN: 515 575 652#

Attendance: Kisha Tracy, Paul Weizer, Allison Turner, Pat Marshall, Laura Bayless

Guests: Rich Toomey, Kim Smalley, Tony Trodella, Barbara Cormier, Laura Garofoli, Christine Dee

Minutes

1. Call to Order and Identify Secretary

- Laura Bayless will serve as secretary.
- Approval of [Minutes of July 7, 2023 Meeting](#)
 - Approved 5-0-0

2. Proposal for Readmission Policy for Veterans

- [AUC #119 Withdrawal & Readmission Policy Updates](#)
- As a result of an audit by the Department of Defense, several administrative pieces need to be reviewed.
 - Three areas need to be examined: Admission, Withdrawal, and Readmission of Veteran students.
 - If the student is in good academic standing with the university and they have been called to active duty within a 5 year timeframe, Fitchburg State is required to readmit the student. Note that Nursing has some specific requirements.
 - There are some questions related to admission decisions as well, including undergraduate day, undergraduate evening, and graduate.
 - One way in which the Department of Defense (DoD) differs from Fitchburg State is that the DoD definition includes students who were admitted but never matriculated due to their military service.
 - There must be a separate proposal regarding this topic for future consideration by the AUC in the 2023-24 academic year. (Note that there is a November 14 deadline for us to have the policy updates finalized.)
 - Trodella and Toomey will submit the proposal ASAP and AUC will set a special meeting.
- Approved 5-0-0

3. Proposed Revision to Non-Substantive Changes Process (to bring to 2023-2024 AUC for consideration)

- [Proposed Revisions to AUC Proposal Form](#)

- Tracy accurately captured the discussion from the last meeting and translated the suggestions to the form.
- Question: do forms get approved by the President, or are the forms/AUC processes the sole purview of AUC?
 - It is the sole purview of AUC.
- Vote to send the proposal form to 2023-24 AUC: 5-0-0

4. Proposed Revisions to AUC Forms (to bring to 2023-2024 AUC for consideration)

- [Folder](#)
- The intention of all these policies/forms is that the language and structure will be parallel.
- New Course Proposal Form
 - What changed?
 - The organization is different but the content is the same.
 - Vote to send the proposal form to 2023-24 AUC: 5-0-0
- New Academic Program Form
 - In this draft, form users select the type of submission (major, etc.) and they are routed to the appropriate set of questions. Then, all form users answer all questions starting with Question 45. Are these questions applicable for all (majors, minors, concentrations?)
 - Discussion that Questions 45 and 46 apply only to majors.
 - Update the form logic so that all users start at Question 47 after answering the program-specific questions.
 - Vote to send the proposal form to 2023-24 AUC: 4-0-0
- Gen Ed Foundation Proposal Form
 - No substantive changes
 - Vote to send the proposal form to 2023-24 AUC: 4-0-0
- Gen Ed Exploration and Integration Proposal Form
 - Clarified what types of experiences are included in AIA-designated courses
 - Vote to send the proposal form to 2023-24 AUC: 4-0-0
- Gen Ed MAJ Proposal Form
 - No substantive changes
 - Vote to send the proposal form to 2023-24 AUC: 4-0-0

5. Proposed Revisions to AUC Policies and Practices (to bring to 2023-2024 AUC for consideration)

- [Current AUC Policies and Practices](#)
- [Draft Language](#)
 - Consideration about whether the language should allow for multiple people in roles - co-chair(s), proposer(s)
 - May not be necessary to update.
 - Vote to send draft language to 2023-24 AUC: 4-0-0

6. Other Business

- Watch for the final meeting related to reactivation of admissions of veteran students.

7. Adjourn: 3:36 pm