**Fitchburg State University AUC Student Affairs Minutes**

**Date: April 7th 2020**

**Google Meet**

**Present:** Hank Parkinson (Chair), Jason Smith, Andrea Olmstead, Donald Tarallo, Jacalyn Kremer, Jeffrey Godin, Les Nelken, Robert Hynes, Sean Goodlett, Christopher Sutcliffe (Student), Mairead Weagle (Student, Vice Chair), Meledath Govindan (Guest), Michael Nosek (Guest)

**Absent:** Jerry Johnson (Student), Harriet Saydee (Student, Secretary), Sammy Downing (Student).

**Meeting called to order April 7th at 3:33pm**

**Old Business:**

**New Business**

* Motion to recommend AUC #35 (Parkinson)

Moved by: Goodlett Seconded by: Kremer

**Discussion:**

This proposal was originally heard by the AUC Curriculum Committee. The original proposal was to eliminate the 50% rule for the minor. There was a question which led to this amendment. All departments confirmed this amendment was acceptable. In the biology and chem minor programs, a biology minor requires 18 credits and chem minor requires 21 credits. The issue lies within transfer students who come in with 16 credits because they take the first two years of chemistry. We accept up to 75 transfer credits from community credits and 90 credits from colleges. 50% minor credits have to come from outside. This proposal is only requesting you to replace the sentence in catalog. The sentence will read “in order to receive a minor the student must complete at least 2 courses or 6 credits of a program. Instead of 50% we are dropping it down to 6 credits. (Govindan)

I have been doing a similar quick review of all the minors here at the University. Is it your impression that most minors are a minimum of 18 credits or higher? (Goodlett)

Yes, I think the only ones who are slightly different are biology or chemistry minors. Part of it is because a minor is defined as 6 courses, some of our science courses are 4 credits. (Govindan)

So I think the proposed changes here are good. The original proposed changes were concerning to us because it would create a situation where a student would earn a minor without having taken a course here at the university. This earns my approval. I think the clarification regarding how many credits a student must take is good. (Goodlett)

**Motion passes unanimously**

* Motion to recommend AUC #59 (Parkinson)

Moved by: Goodlett Seconded by: Nelken

**Discussion**

It seems like a pretty straight forward proposal. Any discussion? Do we need clarification from Becky? (Parkinson)

I would like someone to be present to speak to this proposal. I’m a little uncomfortable voting on these changes without being more informed on this proposal. (Goodlett)

I just emailed Becky we can see if she can jump on so we don’t have to put this off. (Parkinson)

You can table it for now and then if she does chime in we can untable the motion and discuss it further. (Nosek)

Alright, Sean do you want to make a motion to table it? (Parkinson)

* Motion to table (Goodlett) Seconded By: Sutcliffe

Motion carried unanimously

* Motion to recommend AUC #69 (Parkinson)

Moved by: Goodlett Seconded by: Olmstead

**Discussion:**

I think it’s helpful if you scroll down to see the changed language only which is what’s highlighted in yellow. In order for a grade to be transferred you must have at least a C minus or higher. But if you took a pass or satisfactory only during the Spring 2020 semester you’re eligible for transfer credits as well. I think those are the only changes. Is that right Sean? (Kremer)

Yes that’s my understanding as well. If you took a pass fail it would only give you credits for the Spring 2020 semester. (Goodlett)

I have been in contact with some community colleges that are particularly concerned because they aren’t allowed to take courses pass fail. In some reassurance particularly from colleges that will state courses will count maybe not towards the GPA but to the credits they have taken. Once this is passed maye we can find some particular information to give out to those community colleges or institutes. (Nosek)

You’re saying community colleges are allowing them to transfer in the courses or not? (Parkinson)

Well they’re letting students take to be accepted here. (Nosek)

I don’t have it in front of me but this proposal was specifically only to courses in SP’2020? (Hynes)

Yes. (Goodlett)

Any other discussion on this proposal before we call in a vote? Seeing none. (Parkinson)

**Motion passes unanimously**

* Motion to adjourn the meeting (Parkinson)

Moved by: Goodlett Seconded by: Kremer

**Meeting unanimously adjourned at 4:02pm**