

AUC Curriculum Committee Draft Minutes

Tuesday, February 4, 2020 Hammond G01B Conference Room

Attendees:

Nermin Bayazit, Steven Fiedler, Lisa Gim, Sean Goodlett, Elizabeth Gordon, Jonathan Harvey, Timothy Hilliard, Natasha Kurtonina, Sara Levine, Tara Mariolis, Zachary Miner, Sherry Packard, Audrey Pereira, Daniel Sarefield, Britton Snyder

Absent: Franca Barricelli, William Cortezia, Linda Dupell, Kendrah Jean-Baptiste, Nirajan Mani, Steven Olson

Guests: Mark LeBlanc, Michael Nosek

Meeting called to order shortly after 3:30 PM

Motion to approve December 19th minutes with minor edits: Sean Goodlett, **Second:** Daniel Sarefield

Vote: 11 / 0 / 1

I. New Business

i) The Chair proposed: To expedite the review process, the following expedited process was requested by the AUC. LAS matters referred by the AUC to the AUC-CC may be referred directly to the AUC-CC-LAS subcommittee for consideration by the AUC-CC chair or chair designate for AY2019-2020.

Vote: 15 / 0 / 0

II. LAS Business

i. New Course Request Form

Motion to consider the LAS New Course Request Form:

Motion: Daniel Sarefield, Second: Nermin Bayazit

Discussion: The form was previously reviewed by the AUC-CC-LAS subcommittee and approved with suggested friendly amendments. Michael Nosek provided an overview of the form in his capacity as AUC Co-chair and the LAS subcommittee chair, Elizabeth Gordon, provided an overview of the friendly amendments.

An overall copy edit review was recommended. The use of 30 character boxes for the title was suggested to facilitate processing by the Registrar's Office. Much discussion ensued on ensuring stipulations in sections 11 and 12 were properly implemented in accordance with AUC #60. The following friendly amendments were proposed:

Friendly Amendments

- In Section 2, remove “including spaces and punctuation” from parenthetical statement
- In Section 5, add “Co-sponsoring Departmental curriculum committee votes will be recorded in Section 15”
- Consolidate sections 11 and 12 to become one (two-part) question to read as follows:

Is this course seeking an LAS designation? ADD YES AND NO BOXES A course may choose option A or B below.

A. Is a Foundations for Lifelong Learning Course Designation being requested? Y/N (If yes, check the one that applies and attach the Foundations for Lifelong Learning Form.

B. Is a Liberal Arts and Science Course Designation being requested? Y/N ... If yes, check all that apply and attach the LAS Course Designation form. Note: A course may receive up to two CCTAD designations but can only fulfill one requirement for a student's general education curriculum.

Vote to Recommend Approval of LAS: New Course Request Form (with Friendly Amendments): 15/0/ 0

ii. Dual LAS Designation and Major Program of Study (MAJ)

Motion to consider the Dual LAS Designation and Major Program of Study (MAJ) form

Motion: Daniel Sarefield Second: Nermin Bayazit

Discussion: The form was previously reviewed by the AUC-CC-LAS subcommittee and approved with suggested friendly amendments. Michael Nosek provided an overview of the form in his capacity as AUC Co-chair and the LAS subcommittee chair, Elizabeth Gordon, provided an overview of the friendly amendments.

Attention was devoted to the objective of section 3a. In particular, the purpose of the additional justification for this requirement, in particular the text “*and why students should be able to count this course for both a LAS requirement and as a requirement within their major program of study*”. There was concern raised that this language goes counter to how the new LAS program had been presented to the campus--that the new LAS would allow departments to have up to three courses in the major applied to LAS provided that they meet the LAS learning objectives. This language suggests that use of major courses might only be granted under special circumstances that must be justified.

Audrey Pereira made a motion to include a friendly amendment to remove the above italicized text, the motion was seconded by Sara Levine. The vote was 5/7/1 and did not carry.

Friendly Amendments

1. In Section 2: change “above” to “below” in reference to the location of the chart.
2. Remove #4 - AUC does not approve four year plan of study

Vote to Recommend Approval of Dual LAS Designation and Major Program of Study (MAJ) form
(with Friendly Amendments): 13/ 1 / 1

iii. LAS Course Designation Form

Motion to consider the LAS Course Designation form
Motion: Elizabeth Gordon, Second: Daniel Sarefield

Discussion: The form was previously reviewed by the AUC-CC-LAS subcommittee and approved with suggested friendly amendments. Michael Nosek again provided an overview of the form and Elizabeth Gordon provided an overview of the LAS friendly amendments. Michael explained that the missing hyperlinks are known and will be completed as auxiliary documentation becomes available.

Friendly Amendments

1. Remove text that appears in bold within brackets (e.g., [to be distributed when completed]) throughout document.
2. Change ‘information sheet(s)’ to ‘guidance document(s)’ throughout form
3. In Section 2:
Remove the last item in the checklist (‘check here if you are seeking AIA), and move language to parentheses above. The parenthetical statement would then read: (If you are seeking designations for one course, you may choose up to 2. If you are seeking only AIA, proceed to # 4. For multiple courses...)
4. Section 3:
Remove descriptions of the skills
In parenthesis – change “Please choose 1 or 2” to “Please choose at least one skill; see guidance documents for description.”
5. Section 4:
Section 4. C to become separate item – change to # 5 (and adjust list #s that follow accordingly). Correspondingly, “#4C” in the heading of the last two columns of the table at the bottom of the page should change to #5.

Vote to Recommend LAS Course Designation form (with Friendly Amendments): 15 / 0 / 0

III. Procedural Discussion on the LAS Guidance Documents

Discussion: The chair noted that a formal procedure for referral of the LAS guidance documents has yet to be established. There was consensus that the guidance documents developed by the LAS subcommittee should, upon completion, be subsequently referred for review by the AUC-CC.

An inquiry was made to the AUC co-chair as to if these documents will be brought to a vote by the AUC upon referral by the AUC-CC. The AUC co-chair stated that this course of action has yet to be determined but would introduce discussion on this point at the AUC meeting on February 6th.

Meeting adjourned with unanimous consent