

NEASC - Eighth Meeting of Steering Committee

May 23, 2011

Mazzaferro Center

Minutes of the Meeting:

Attendees: *Cathy Canney, Diane Lucas, Shirley Wagner, Paul Weizer, Sherry Horeanopoulos, Ann Howard, Bill Flynn, Jane Fiske, Charles Sides, Judith Budz, Christine Dee, Linda McKay, Terry Carroll, Sheila Sykes, Patrice Gray, John Chetro-Szivos*

Excused: Eric Gregoire, Michael Fiorentino, Mel Govindan, Rob Pontbriand, Matt Costello, Michael Shanley

The meeting was called to order at 2:05pm

- 1) Review Standards 6, 10 & 11
- 2) Paul reviewed the agenda for the next few meetings (this week)

Agenda item 1 – Review of Standards 6, 10 and 11

Cathy attended a student session in the morning and commented there was a lack of concentration on GCE in the discussion. Clarify that we are one college – Shirley commented also on the lack of inclusion of international students. Include also the Tsongas and Adams scholars.

Standard 6:

- 6.1 - Revision of admissions standards? Over 10 years ago – specify?
- Move the description of the admissions standard to the front.
- Statistics need to be included.....relevent.
- Glossed over state laws and regulations regarding the populations served.
- Ethnicity data (census) is optional in surveys that provide data to the university – there is a projection for the increase of Spanish students, but no source for the data.
- Outreach to underrepresented populations – is this appropriate in the projections? Ideas to address recruitment? (Reread/Support Strategic Plan goals.)
- Annual newsletters to underrepresented populations – Is this the way students actually get information – rethink the way this message is delivered.
- Develop a more generalized, complete plan before specifics.
- Expand existing outreach – lifelong learners – targeted to where the group lives and works
- Non-traditional students? New market? Day school and evening. Community College transfer.

Judy asked – Do we just accept the projections and try to make them work? Shirley explained that we do try to ascertain if the projection is founded in reasonable fact/contractually allowed/etc.

Draft of standard 6 is chopped up into sub-standards – needs to be integrated and organized as a whole. Point out issues to work on, and rewrite the standard into a more usable format. – Information in each section need not be duplicated.

Justify data. A lot of statements are unsubstantiated in the document.

- Create an emotionally supportive environment (integrate into the community) – part of our strategic pathway...not prominent in the document
- Many questions in morning session about the Freshman program (first year experience) – if it stays in the document, more specifics are needed.
- Cutoff scores in Accuplacer testing have been changed – and important fact that is missing in the document

Standard 10::

- Michael Shanley commented that the Standard is in much better shape that it was in the first go-around.
- It is cleaner, stronger, clearer.
- Appraisal/Projection process is better organized and carried out
- What are crime statistics – link does not follow through properly
- There are some editing details left to tweak
- Bill asked about how they reported the “survey” results (Strongly Agree, Agree, No Opinion – seems odd)
- What is meant by diversity requirements?
- Intellectual Property Rights policy – why? Need detail as to what is being required? CommMedia creation = teams and projects raise issues. Mixing in appraisals and projections. There are a number of Majors in which “product” is produced (often in teams) – clarify ownership/percentages/property rights. Protect the

institution's rights as well.

Standard 11

- Suggested to delete second projection.
- Per contract/ all appointments to committees end in one year – cannot make a recommendation to change that

Shirley discussed the forms from the morning's sessions and Paul, Charles, Shirley and Cathy read the comments.

Continuing Meeting Schedule:

Wednesday May 25 9:00-4:00

Wednesday June 15 9:00-4:00

Reminder of the Subcommittee Membership

Subcommittees

(Subcom Leaders):

Mission and Purposes – John CS, Bill F, Eric G

(Bill)

Academic Programs – Mike Fiorentino, Jane F, Patrice G, Rob P

(Patrice)

Students – Matt C, Mel G,

(Mel)

Library, Information Services – Sheila S, Sherry H, Diane L, Ann H

(Sheila)

Public Disclosure and Integrity – Mike S, Terry C, Linda

(Mike)

Super-Subcommittee - Cathy C, Christine D, Charles S, Shirley W, Paul W

(Paul/Shirley)

Next Meeting: Wednesday, May 25th, President's Hall

Respectfully submitted,
Sherry Horeanopoulos