

FITCHBURG STATE UNIVERSITY – GRADUATE COUNSELING PROGRAM
MENTAL HEALTH COUNSELING

INTERNSHIP EVALUATION BY FIELD SITE SUPERVISOR

STUDENT INTERN: _____

FIELD SITE: _____

ADDRESS: _____

FIELD SITE SUPERVISOR: _____

LICENSE #: _____

POSITION OF SITE SUPERVISOR: _____

DATES COVERED BY THIS EVALUATION: _____

This evaluation form is to be completed by the individual who is supervising the student counselor at the Internship Site. Please discuss the evaluation with the student before giving it to the supervising professor at the final on-site evaluation interview.

INSTRUCTIONS:

Please evaluate the Intern on each of the following competencies using the rating scale below. We recognize that each student is likely to demonstrate unevenness in his or her skill development. We are asking you to reflect those variations in your evaluation.

RATING SCALE

- | | |
|------------------------------------|--|
| 5 – OUTSTANDING | A rating of “5” is reserved for superior performance. |
| 4 - COMPETENT, ABOVE AVERAGE | A grade of “4” reflects a competent counselor. |
| 3 – AVERAGE, SOMEWHAT
COMPETENT | While the grade of “3” is passing, it implies a
need for improvement. |
| 2 – BELOW AVERAGE, BUT PASSING | |
| 1 – FAILURE | |
| N – NOT OBSERVED | |

1. The Student's Counseling Skill	5	4	3	2	1	N
Able to conduct an interview effectively						
Demonstrates sensitivity to client						
Facilitates clients' expressions						
Focuses on client's as persons of worth						
Focuses on content or problem						
Initiates a working relationship						
Communicates understanding and acceptance						
Responds at an appropriate level when working with clients.						
Able to organize and conceptualize case materials						
Recognizes implication of case materials						
Recognizes discrepancies and meaning of inconsistent information						
Considers various approaches and their relevance						
Willingness to work with broad range of clinical issues						
Maintains awareness of the clients' readiness to change						
Respects clients' confidentiality						
Demonstrates awareness of clients' social and cultural background and their implications for the therapeutic relationship						
Terminates a case professionally						

2. Student Counselor's Assessment and Appraisal Skills	5	4	3	2	1	N
Able to utilize appropriate date and information methods (gathering procedures)						
Able to utilize appropriate sources of data and information						
Able to integrate and analyze clients' data/information						
Able to utilize DSM 5 or similar diagnostic tool						
Able to formulate treatment goals and plans						
Able to help others understand and work with clients.						
able to conduct on-going assessment, utilize new information and conduct follow-up.						

<u>3. The Student Counselor's Information and Referral Skills</u>	5	4	3	2	1	N
Knowledge of Information Sources						
Able to help clients and other accumulate, integrate and interpret information pertinent to expressed needs						
Knowledgeable of available programs and/or referral sources						
Able to make reasonable and effective referrals						

<u>4. The Student Counselor's General Communication Skills</u>	5	4	3	2	1	N
Able to convey information orally						
Able to convey information in written form						
Able to communicate effectively with clients						
Able to communicate effectively with colleagues						
Able to communicate effectively with supervisor						

<u>5. The Student Counselor's Professional Skills</u>	5	4	3	2	1	N
Personal appearance (neatness, appropriate dress, etc.)						
Able to maintain appropriate boundaries (clients, colleagues, supervisor, etc.)						
Able to operate in a legal and ethical fashion in interactions with clients, colleagues and others						
Ability to be honest and accurate in self-evaluation						
Openness to growth and learning						

<u>6. Other Site-Specific Skills</u>	5	4	3	2	1	N

Please comment on the student counselor's potential for continual growth:

It is the goal of every internship to prepare students for entry level counseling employment. Given economic and/or organizational constraints, if you were able to do so, would you recommend employment to this intern as a counselor in your agency?

Yes _____ No _____

Have you discussed this evaluation with the student counselor?

Yes _____ No _____

Mid-Term Evaluation Date: _____ Grade to Date: _____

Final Evaluation Date: _____ Recommended Final Grade _____

FSU Graduate Grading System: Numerical Grade Letter Grade

4.0	A
3.7	A-
3.5	A-/B+
3.3	B+
3.0	B
2.7	B-
2.5	B-/C+
2.3	C+
2.0	C
0.0	F

Additional comments:

_____ Signature(s) of Internship Supervisor(s)	_____ Title	_____ Date
_____ Signature of Internship Professor	_____ Title	_____ Date
_____ Signature of Student	_____ Title if Applicable	_____ Date
_____ Signature of Mediator (only if needed)	_____ Title	_____ Date