

Using Technology in Advising

Dr. Michael Hove, Assistant Professor, Psychological Science Department

Pamela McCafferty, Assistant Vice President, Institutional Research & Planning

Dr. Aisling O'Connor, Associate Professor, Biology & Chemistry Department

Using DegreeWorks as an Advising Tool

- Finding your student!
- Degree evaluation
- “What If” analysis
- “Look Ahead” analysis
- GPA Calculator
- Notes

Finding Your Student!

← → ↻ https://degreeworks.fitchburgstate.edu/IRISLink.cgi ☆ 🔒 🔄 📄 👤 ⋮

FITCHBURG STATE UNIVERSITY

Back to Self-Service FAQ Help Print Log Out

Find Student ID Name Degree Major Level Class Level Last Audit

Find Record Button GPA Calc

- Fitchburg State University is devoted to the privacy and security of our students. Our Student Records Privacy Policy complies with the Family Educational Rights and Privacy Act of 1974 (FERPA) which establishes students' rights and institutional responsibilities regarding the privacy of education records. It provides procedures for preserving confidentiality of education records and monitoring the release of information from those records.
- Except as provided in FERPA or other relevant law, the university will not disclose personally identifiable information from your education records unless you provide a written release. The Office of the Registrar utilizes the Student Release of Non-Directory Information Form to facilitate this process.
- School officials are responsible for protecting the identity of students and keeping student grades confidential. Grades or evaluations linked to personal identifiers (names, student ID, or social security numbers) may not be publicly disclosed. Grades or evaluations may be posted only by using randomly generated codes or numbers. The return of graded papers or other assignments must also be accomplished in a manner that protects the identity of students.
- Some records created and maintained by the university, although not covered by FERPA, may be subject to other federal and state laws or regulations regarding disclosure.
- The exceptions under FERPA which allow the university to disclose personally identifiable information from your education record are stated in the full text of the Fitchburg State University Student Records Policy. The most common exceptions to disclosure restrictions are disclosures to school officials with a legitimate educational interest, or disclosure of personally identifiable information designated as Directory Information.



Finding Your Student!

Fitchburg Degree Works - Degree Works Configured with Banner PROD Find Students - Google Chrome

https://degreeworks.fitchburgstate.edu/IRISLink.cgi

Find Students

Student ID First Name Last Name

Degree
All Degree Codes

Level
All Level Codes

Class Level
All Class Level Codes

Catalog Year
All Catalog Year values

Degree Source
All Degree Source Codes

Major
All Major Codes

Minor
All Minor Codes

Concentration
All Concentration Codes

Student Type
All Student Type Codes

Student Attribute
No Attribute selected

Chosen Repeatable Search Criteria

Student Search: Enter your criteria and click "Search" to find students.

Student ID	Name	Degree	Major	Level	Class Level
------------	------	--------	-------	-------	-------------

- Fitchburg State University is de Privacy Policy complies with th establishes students' rights and It provides procedures for pres information from those records
- Except as provided in FERPA or information from your educati Registrar utilizes the Student R
- School officials are responsible confidential. Grades or evaluati numbers) may not be publicly generated codes or numbers. T accomplished in a manner that
- Some records created and main to other federal and state laws
- The exceptions under FERPA w from your education record are Policy. The most common exce legitimate educational interest Directory Information.

Log Out



Degree Evaluation

Resources for Faculty/Staff | Fitchburg Degree Works - Degree Works | Aisling O'Connor - Outlook Web | Students | Details | Navigate

https://degreeworks.fitchburgstate.edu/IRISLink.cgi

FITCHBURG STATE UNIVERSITY

Back to Self-Service FAQ Help Print Log Out

Find Student ID Name Degree: BS Major: Biology Level: UG Class Level: Senior Last Audit: Today

Worksheets Notes GPA Calc

Worksheets Format: Student View View Save as PDF Process New Class History

What If History

Look Ahead

Degree Works Configured with Banner PROD

Student View as of 01/14/2019 at 14:23

Legend	Student	Level	Undergraduate
✓ Complete	ID	Degree	Bachelor of Science
📧 Complete except for classes in-progress	Class Level	Major	Biology
📧 Nearly Complete - see advisor	Advisor	Concentration	None Declared
📧 Athlete	Athlete	Minor	Chemistry
❌ Not Complete	Transfer Credit Earned	Commuter or Resident	Commuter
(TR) Transfer Class	Alternate PIN	Petition to Graduate	YES
@ Any course number	Overall GPA	Registration Holds	No Holds
* Prerequisite or Corequisite Required	Campus	Advanced LAS Option	Option B

Bachelor of Science

Catalog Year: 2015-2016 Credits Required: 120.00
GPA: 2.71 Credits Applied: 114.00

Degree Evaluation

Resources for Faculty/Staff | Fitchburg Degree Works - Degree | Aisling O'Connor - Outlook Web | Students | Details | Navigate

https://degreeworks.fitchburgstate.edu/IRISLink.cgi

FITCHBURG STATE UNIVERSITY

Back to Self-Service FAQ Help Print Log Out

Find Student ID: [Redacted] Name: [Redacted] Degree: BS Major: Biology Level: UG Class Level: Senior Last Audit: Today

Worksheets Notes GPA Calc

Worksheets Format: Student View View Save as PDF Process New Class History

What If History

Overall GPA	2.71	Registration Holds	No Holds
Campus	Undergraduate Day	Advanced LAS Option	Option B

Look Ahead

Legend	Bachelor of Science	Catalog Year: 2015-2016	Credits Required: 120.00
✓ Complete		GPA: 2.71	Credits Applied: 114.00
✉ Complete except for classes in-progress	<input type="checkbox"/> Minimum 120 BS Degree Applicable Credits	Still Needed: The Bachelor of Science degree requires a MINIMUM of 120 degree applicable credits, as well as the completion of all additional graduation requirements indicated in this advising worksheet. You currently have completed or have in progress 114 credits and need a MINIMUM of 6 additional credits. Multiple major changes over time, dual majors, concentrations, minors, developmental classes, non-applicable transfer courses and other factors in your academic history may require that you complete more than the MINIMUM 120 credits.	
✉ Nearly Complete - see advisor	<input checked="" type="checkbox"/> Residency - Minimum 45 Credits at Fitchburg State University		
	<input checked="" type="checkbox"/> See English and Mathematics Readiness Requirement		
	<input checked="" type="checkbox"/> See Global Diversity Requirement		
<input type="checkbox"/> Not Complete	<input type="checkbox"/> See Science, Math and Technology Requirement		
	<input type="checkbox"/> See Citizenship and the World Requirement		
(TR) Transfer Class	<input checked="" type="checkbox"/> See The Arts Requirement		
@ Any course number	<input checked="" type="checkbox"/> LAS B OPTION Met By LAS MINOR		
	<input checked="" type="checkbox"/> See Major LAS-BIOL Requirements		
* Prerequisite or Corequisite Required	<input type="checkbox"/> See Major Requirements		
	<input type="checkbox"/> See Minor Requirements		

What If Analysis

- Adding / removing / changing a concentration within a major
- Adding a minor
- Adding another major
- Changing majors

Adding a Minor

Worksheets | Notes | GPA Calc

Format: Student View | Process What-If | Save as PDF

What If >

What If History

Look Ahead

Legend	
<input checked="" type="checkbox"/>	Complete
<input type="checkbox"/>	Complete except for classes in-progress
<input type="checkbox"/>	Nearly Complete - see advisor
<input type="checkbox"/>	Not Complete
(TR)	Transfer Class
@	Any course number
*	Prerequisite or Corequisite Required

Select your primary area of study

Catalog Year: 2016-2017

Program: Chemistry

Level: Undergraduate

Degree: Bachelor of Science

Major: Chemistry

Concentration: (pick a Concentration)

Minor: (pick a Minor)

Select your additional areas of study

Program for additional areas: (pick a Program)

Major: (pick a Major)

Concentration: (pick a Concentration)

Minor: (pick a Minor)

Chosen Areas of study

Add

Remove

Choose Your Future Classes

Enter a course and click Add Course

Subject:

Number:

Add Course

Courses you are considering

Remove Course

- Literature
- Manufacturing Technology Minor
- Math Minor for Education
- Mathematics**
- Middle School Education
- Music
- Neurosci, Behavior & Cognition
- Peace Studies
- Philosophy
- Political Science
- Professional Writing
- Psychological Science
- Romance Languages
- Social Science
- Sociology
- Spanish
- Special Education
- Technical Theater
- Theater
- Women, Gender and Sexuality

Adding a Minor

Worksheets | Notes | GPA Calc

Worksheets

What If ➤

What If History

Look Ahead

Legend

- Complete
- Complete except for classes in-progress
- Nearly Complete - see advisor
- Not Complete
- (TR) Transfer Class
- @ Any course number
- * Prerequisite or Corequisite Required

Back | Selected What-If Items: | Look Ahead Courses Used: ▼

Course	Prerequisites	Section	Section	Section	Section	Section
<input type="checkbox"/> Descriptive Inorganic Chemistry	Still Needed: 3.00 Credits in CHEM 3600*					
<input checked="" type="checkbox"/> Biochemistry or Foundations of Biochemistry	CHEM 3030	Foundations of Biochemistry	REG	(3.00)		Spring 2019
<input type="checkbox"/> Chemistry Seminar	Still Needed: 3.00 Credits in CHEM 4750*					
<input type="checkbox"/> 3000+ Chemistry Electives, Max 3 Credits of 4900, 4940, 4975	CHEM 3003	Tpc: Environmental Chemistry	3.0	3.00		Fall 2018
<input checked="" type="checkbox"/> Mathematics Minor						GPA: 2.07 Catalog Year: 2016-2017
<input type="checkbox"/> 23 Minimum Credits Required	Still Needed: You have completed or have in progress 12 credits - a minimum of 11 additional credits are required.					
<input checked="" type="checkbox"/> Minimum 2.0 GPA Requirement						
<input checked="" type="checkbox"/> Residency - Minimum 12 Credits at Fitchburg State University						
THESE COURSES CAN BE REUSED IN OTHER AREAS.						
<input checked="" type="checkbox"/> Calculus I	MATH 2300	Calculus I	2.5	4.00		Spring 2017
<input checked="" type="checkbox"/> Calculus II	MATH 2400	Calculus II	2.7	4.00		Fall 2018
<input type="checkbox"/> Linear Algebra or Abstract Algebra	Still Needed: 3.00 Credits in MATH 2600* or 4300*					
<input type="checkbox"/> 4000 Level or Above Mathematics Electives	Still Needed: 3.00 Credits in MATH 4000:4999 Except MATH 4850* or 4860* or 4870*					
<input type="checkbox"/> 3000 Level or Above Mathematics Electives	Still Needed: 6.00 Credits in MATH 3000:4999 Except MATH 4850* or 4860* or 4870*					Math Prac in Sec Sch II - 4.5 Credits
<input checked="" type="checkbox"/> Any Level Mathematics Electives	MATH 1300	Precalculus	1.0	4.00		Fall 2016

Courses Not Used | Credits Applied: 4.00 | Classes Applied: 2

Adding Another Major

Worksheets | Notes | GPA Calc

Worksheets | What If | History | Look Ahead

Format: Student View | Process What-If | Save as PDF

Select your primary area of study

Catalog Year: 2015-2016
Program: Biology - BS
Level: Undergraduate
Degree: Bachelor of Science

Major: Biology
Concentration: (pick a Concentration)
Minor: (pick a Minor)

Select your additional areas of study

Program for additional areas: (pick a Program)
Major: (pick a Program)
Concentration:
Minor:

Choose Your Future Classes

Enter a course and click Add Course

Subject:
Number:
Add Course

Chosen Areas of study

Add
Remove

Re

- (pick a Program)
- (pick a Program)
- Adolescent and Family Therapy
- Applied Communication - MS
- Applied Communication Studies
- Arts Education - MED
- Behavioral Analyst Cert
- Biology - BA
- Biology - BS
- Biology - MA
- Biology - MAT
- Business Administration - BS
- Business Certificate
- Cert in Civic Engagement
- Chemistry
- Clinical Laboratory Sciences
- Communications Media - BS
- Communications Media - MS
- Computer Information Systems
- Computer Science - BS
- Computer Science - MS

Adding Another Major

Worksheets | What If | History | Look Ahead

Back | Selected What-If Items: | Look Ahead Courses Used: | BIOL 4000 | Evolution | 2.7 | 3.00 | Fall 2016

What If

Chemistry Major GPA: 2.30 Catalog Year: 2015-2016

Minimum 2.0 Major GPA Requirement

39 to 42 Minimum Credits Required Still Needed: You have completed or have in progress 23 credits - a minimum of 16 additional credits are required.

Residency - Minimum 20 Credits at Fitchburg State University

CHEMISTRY CORE REQUIREMENTS

<input checked="" type="checkbox"/> General Chemistry I	CHEM 1300	General Chemistry I	3.0	4.00	Fall 2015
<input checked="" type="checkbox"/> General Chemistry II	CHEM 1400	General Chemistry II	2.5	4.00	Spring 2016
<input checked="" type="checkbox"/> Organic Chemistry I	CHEM 2000	Organic Chemistry I	1.7	4.00	Fall 2016
<input checked="" type="checkbox"/> Organic Chemistry II	CHEM 2100	Organic Chemistry II	1.7	4.00	Spring 2018
<input checked="" type="checkbox"/> General Analytical Chemistry	CHEM 2400	General Analytical Chemistry	REG	(4.00)	Spring 2019
<input type="checkbox"/> Physical Chemistry I	Still Needed: 4.00 Credits in CHEM 3200*				
<input type="checkbox"/> Descriptive Inorganic Chemistry	Still Needed: 3.00 Credits in CHEM 3600*				
<input type="checkbox"/> Biochemistry or Foundations of Biochemistry	Still Needed: 3 to 4 Credits in CHEM 3030* or BIOL 3030* or 3450*				
<input type="checkbox"/> Chemistry Seminar	Still Needed: 3.00 Credits in CHEM 4750*				
<input type="checkbox"/> 3000+ Chemistry Electives, Max 3 Credits of 4900, 4940, 4975	CHEM 3003	Tpc: Environmental Chemistry	2.7	3.00	Fall 2018
			Still Needed: 3 to 5 Credits in CHEM 3000:4999		

Free Electives Credits Applied: 7.00 Classes Applied: 3

MUSC 2300 Choral Arts REG (1.00) Spring 2019

“What If” History

- All “What If” analyses run are saved so you or the student can view them at a later date
- Can also save as pdf

The screenshot shows a software interface with a sidebar on the left containing the following items: Worksheets, Notes, GPA Calc, Worksheets, What If, What If History (circled in red), Look Ahead, and Legend. The main area displays a 'Format:' dropdown menu set to 'Student View' and a 'Historic Report:' dropdown menu. The 'Historic Report:' menu is open, showing a list of entries: 10/18/2018 13:58 UG/BS, 01/14/2019 09:07 UG/BS (highlighted in blue), 10/25/2018 15:28 UG/BS, and 10/18/2018 13:58 UG/BS. To the right of the dropdowns are buttons for 'View', 'Delete', and 'Save as PDF'. Below the dropdowns is a text input field and a '(not frozen)' dropdown menu. At the bottom of the interface, there is a 'Save' button and the text 'Save this audit with this new description and freeze status'. The footer of the interface reads 'Degree Works Configured with Banner PROD'.

“Look Ahead” Analysis

- Helps to figure out what requirement(s) a particular course will fulfill
- Could be used for major or LAS requirements

“Look Ahead” Analysis

Worksheets | Notes | GPA Calc

Worksheets | Format: Student View | View | Save as PDF | Process New | Class History

Legend		
<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> 3 Credits of GDAN Attribute	(3.00 Credits in @ @ with Attribute GDAN) and
<input type="checkbox"/> Complete except for classes in-progress	<input type="checkbox"/> 3 Credits of GDCN Attribute	(3.00 Credits in @ @ with Attribute GDCN)
<input type="checkbox"/> Nearly Complete - see advisor	<input type="checkbox"/> Group Three	(Choose from the options listed below)
<input type="checkbox"/> Not Complete	<input type="checkbox"/> 3 Credits of GDA Attribute	(3.00 Credits in @ @ with Attribute GDA) and
(TR) Transfer Class	<input type="checkbox"/> 3 Credits of GDCN Attribute	(3.00 Credits in @ @ with Attribute GDCN)
@ Any course number	<input checked="" type="checkbox"/> LAS - Science, Math and Technology	
* Prerequisite or Corequisite Required	<input type="checkbox"/> SCIENCE, MATH, TECHNOLOGY REQUIREMENT	
	<input checked="" type="checkbox"/> The Lab Requirement is Waived Due to the Major	
	<input type="checkbox"/> Math Course 1200 Level or Above	Still Needed: 3.00 Credits in MATH 1100:4999
	<input type="checkbox"/> Health and Fitness Requirement	Still Needed: 3.00 Credits in @ @ with Attribute HAF with Attribute HF1
	<input type="checkbox"/> Science, Math and Technology Elective	Still Needed: 3.00 Credits in @ @ with Attribute SMT
	<input checked="" type="checkbox"/> LAS - Citizenship and the World	
	<input type="checkbox"/> CITIZENSHIP AND THE WORLD REQUIREMENT	
	<input type="checkbox"/> Select 3 Credits from the Following	Still Needed: 3.00 Credits in PSY 1100 or 1200 or SOC 1100
	<input type="checkbox"/> Citizenship and the World Elective	Still Needed: 3.00 Credits in @ @ with Attribute CTW
	<input type="checkbox"/> History Requirement	Still Needed: 3.00 Credits in HIST 1000:4999
	<input checked="" type="checkbox"/> LAS - The Arts	
	<input type="checkbox"/> THE ARTS REQUIREMENT	
	<input type="checkbox"/> Writing I	Still Needed: 3.00 Credits in ENGL 1100*
	<input type="checkbox"/> Writing II	Still Needed: 3.00 Credits in ENGL 1200*
	<input type="checkbox"/> Art or Music Requirement	Still Needed: 3.00 Credits in @ @ with Attribute AOM
	<input type="checkbox"/> Literature Requirement	Still Needed: 3.00 Credits in @ @ with Attribute LIT

“Look Ahead” Analysis

Worksheets | Notes | GPA Calc

Format: Student View

Look Ahead

To see an audit SHOWING COURSES FOR WHICH YOU PLAN TO REGISTER IN FUTURE TERMS, use the form below to enter the Subject code and Number of each anticipated course. Once you have created your list of courses, click on the Process New button.

Enter a course and click Add Course

Subject:
Number:

Courses you are considering

Legend

<input checked="" type="checkbox"/>	Complete
<input type="checkbox"/>	Complete except for classes in-progress
<input type="checkbox"/>	Nearly Complete - see advisor
<input type="checkbox"/>	Not Complete
(TR)	Transfer Class
@	Any course number
*	Prerequisite or Corequisite Required

Back

Look Ahead Courses Used: ▼

- What If
- What If History
- Look Ahead >

Legend	
<input checked="" type="checkbox"/>	Complete
<input checked="" type="checkbox"/>	Complete except for classes in-progress
<input checked="" type="checkbox"/>	Nearly Complete - see advisor
<input type="checkbox"/>	Not Complete
(TR)	Transfer Class
@	Any course number
*	Prerequisite or Corequisite Required

<input type="checkbox"/>	3 Credits of GDAN Attribute	(3.00 Credits in @@ with Attribute GDAN) and			
<input type="checkbox"/>	3 Credits of GDCN Attribute	(3.00 Credits in @@ with Attribute GDCN)			
<input type="checkbox"/>	Group Three	(Choose from the options listed below)			
<input checked="" type="checkbox"/>	3 Credits of GDA Attribute	MUSC 1000	Art of Music	PLAN	(3.00) Planned Term
<input type="checkbox"/>	3 Credits of GDCN Attribute	(3.00 Credits in @@ with Attribute GDCN)			
LAS - Science, Math and Technology					
<input type="checkbox"/> SCIENCE, MATH, TECHNOLOGY REQUIREMENT					
<input checked="" type="checkbox"/>	The Lab Requirement is Waived Due to the Major				
<input type="checkbox"/>	Math Course 1200 Level or Above	Still Needed:	3.00 Credits in MATH 1100:4999		
<input type="checkbox"/>	Health and Fitness Requirement	Still Needed:	3.00 Credits in @@ with Attribute HAF with Attribute HF1		
<input type="checkbox"/>	Science, Math and Technology Elective	Still Needed:	3.00 Credits in @@ with Attribute SMT		
LAS - Citizenship and the World					
<input type="checkbox"/> CITIZENSHIP AND THE WORLD REQUIREMENT					
<input type="checkbox"/>	Select 3 Credits from the Following	Still Needed:	3.00 Credits in PSY 1100 or 1200 or SOC 1100		
<input type="checkbox"/>	Citizenship and the World Elective	Still Needed:	3.00 Credits in @@ with Attribute CTW		
<input type="checkbox"/>	History Requirement	Still Needed:	3.00 Credits in HIST 1000:4999		
LAS - The Arts					
<input type="checkbox"/> THE ARTS REQUIREMENT					
<input type="checkbox"/>	Writing I	Still Needed:	3.00 Credits in ENGL 1100*		
<input type="checkbox"/>	Writing II	Still Needed:	3.00 Credits in ENGL 1200*		
<input checked="" type="checkbox"/>	Art or Music Requirement	MUSC 1000	Art of Music	PLAN	(3.00) Planned Term
<input type="checkbox"/>	Literature Requirement	Still Needed:	3.00 Credits in @@ with Attribute LIT		

GPA Calculator

- Term GPA needed to achieve honors
- Term GPA needed to get off academic probation!
- GPA in specific courses needed to achieve major GPA > 2.0

GPA needed for Summa Cum Laude!

Worksheets | Notes | GPA Calc

Graduation Calculator >

Term Calculator

Advice Calculator

Current GPA	3.78
Credits Remaining	14
<u>Credits Required</u>	120
Desired GPA	3.8

Calculate



Worksheets | Notes | GPA Calc

Graduation Calculator >

Term Calculator

Advice Calculator

Current GPA	3.78
Credits Remaining	14
Credits Required	120
Desired GPA	3.8

You need to average a **3.95** over your final 14 Credits to graduate with your desired GPA.

Recalculate

Grades Needed To Get Off Probation

Worksheets Notes GPA Calc

Graduation
Calculator

Term
Calculator

Advice
Calculator

Current GPA

1.89

Credits Earned So Far

15

	Credits	Grade
General Bio II	4	3.0 [3.00] ▼
General Chem II	4	2.5 [2.50] ▼
Precalculus	3	3.0 [3.00] ▼
COTA	3	4.0 [4.00] ▼
Class 5		4.0 [4.00]
Class 6		3.7 [3.70]
Class 7		3.5 [3.50]
Class 8		3.3 [3.30]
Class 9		3.0 [3.00]
Class 10		2.7 [2.70]
		2.5 [2.50]
		2.3 [2.30]
		2.0 [2.00]
		1.7 [1.70]
		1.5 [1.50]
		1.3 [1.30]
		1.0 [1.00]
		0.0 [0.00]

Calculate

Grades Needed To Get Off Probation

Worksheets Notes **GPA Calc**

Graduation
Calculator

**Term
Calculator** >

Advice
Calculator

Current GPA 1.89
Credits Earned So Far 15

Class	Credits	Grade	
General Bio II	4	3.0	3.00
General Chem II	4	2.5	2.50
Precalculus	3	3.0	3.00
COTA	3	4.0	4.00

Calculated GPA

By achieving the grades listed here, your
GPA at the end of the term will be 2.46

Recalculate

2.46

Benefits Using Notes in DegreeWorks

- Easy to keep track of advising notes
- Good portfolio evidence of advising process!
- Students cannot view notes by default, but you can show them the notes when they are in for advising
- Paperless
- Allows seamless transition from old advisor to new advisor
- Especially beneficial if student changes departments
- Notes can be viewed / added by other faculty, chairs, deans, registrar
- Eventually notes will transfer between SSC and DegreeWorks automatically

Notes

Worksheets Notes GPA Calc

View Notes >

Add Note

Modify Notes

Delete Notes

View Notes

Internal	Note Text	Created By	Create Date
✓	[REDACTED] needs 30 credits to get to 120 credits, but has a lot of requirements left. We made a 2 semester plan of study: Spring 2019 - Organic II, General Anal Chem, COTA & Physics (15 credits) & Fall 2019 - Physics II, Bio Chem, Bio Capstone & GDC / 3 credit course (14 credits). She will need 1 more credit to get to 120. She already had an ASL course from MWCC; I asked her to visit the Registrar's Office to see if this will count as ASL 1000 and GDC. Sarah will email me when she gets a response.	O'Connor, Aisling M	10/18/2018
✓	[REDACTED] came by again to work on her schedule; she has decided against the dual major so we made a plan based on completing the BIOL major and CHEM minor. We selected a BIOL elective (Got Milk, Topics course) for Summer I 2018. We also worked on a 3 semester plan as follows: Fall 18 - OC 1, Env. Chem., Cell Bio. and Applied Stats. Spring 19 - OC 2, Analytical Chem., Physics 1 and GDC Fall 19 - Physics 2, Capstone Bio, Biochem, Bio elective & GDAN	O'Connor, Aisling M	03/27/2018
✓	[REDACTED] is doing very well in chemistry and is very interested in it. She is going to add the chemistry minor. I spoke to her about becoming a dual biology / chemistry major. She had 3 semesters (47 credits) left, and adding the dual major would add another semester to this. We selected the following courses for fall 2018: Organic Chem I, Biochem, Env. Chem and Calculus I. This would keep all options open for Sarah. When she left, I realized she cannot take Biochem. as Organic Chem. I is a prereq. I emailed Sarah asking her to take a biology elective of her choice instead.	O'Connor, Aisling M	03/20/2018
✓	[REDACTED] came by for advising. We agreed upon World Lit (LIT & GDAN), Genetics, Neuroscience and Gen. Chem II for Spring. She is interested in a career in the medical field and is volunteering at Emerson Hospital. We discussed the possibility of becoming an EMT. She is interested in the Chem minor. We planned on doing a 3/4 semester plan of study when we meet for advising in Spring 2018 (graduation Fall 2019?)	O'Connor, Aisling M	10/11/2017
✓	[REDACTED] and I discussed her fall schedule and agreed on the following courses: General Chemistry I, Ecology, US History II and Literature for Young Adults. Sarah has a hold on her account due to signing up for Writing II through GCE (online) by mistake. She thought the course was part of the day program. I spoke to a lady in GCE who advised me to have Sarah submit a Student Petition regarding this. I printed off the Petition form and advised Sarah how to proceed. She expressed an interest in studying abroad so I gave her the location of the International Office and recommend she stop by to talk to Tracy.	O'Connor, Aisling M	03/22/2017
✓	Not signed up for CHEM; EXSS and PSY are not the appropriate courses. Has e-mailed to see me for modifying the schedule.	Govindan, Meledath	08/24/2016