

All University Committee (AUC) Meeting
Thursday, March 7, 2024
Miller Oval
3:30 P.M.

Committee Members in Attendance:

Patricia Arend, Franca Barricelli, Rachelle Dermer, Jonathan Harvey, Emily Maestri, Patricia Marshall, Kisha Tracy, Allison Turner, Amy Wehe, Paul Weizer

Committee Members Absent: Laura Bayless, Kervens Blanc

Guests in Attendance: Karina Bautista, Jason Flynn, Kyle Moody, Charles Roberts

Meeting was called to order at 3:31 p.m.

Acceptance of Sub-Committee Minutes

- Curriculum Committee Meeting: December 21, 2023
- Curriculum Committee Meeting: February 15, 2024

Motion: Amy Wehe Second: Rachelle Dermer

Vote: 10/0/0

Approval of AUC Committee Minutes

AUC Committee Meeting: February 1, 2024

Motion: Amy Wehe Second: Rachelle Dermer

Vote: 10/0/2

Referral of Proposals to AUC Subcommittees

- Refer AUC 34 through AUC 38, and AUC 40 to the Curriculum Committee
- Refer AUC 39 “Leave of Absence Policy Edits” to the Student Affairs and Academic Policies Committees

Motion: Kisha Tracy Second: Amy Wehe

Vote: 12/0/0

“Approval Not Required” (ANR) Proposal – Process Discussion

Committee discussed about how deciding whether a proposal should be an ANR proposal or a full AUC proposal. If a sponsor submits a proposal as an ANR then we should refer it as is. We can suggest that the chair reaches out to them, but then that may alter the time of how long of how long the proposal goes through the process.

A committee member noted that the ANR process might not be known throughout the campus as much, we may need to publicize it more to the campus. The sponsors may be in doubt and dont know how long the ANR process is.

“Approval Not Required” (ANR) – Proposals for Consideration

AUC 25 – Prerequisite Change for SPAN 3200: Latino/a/x Studies

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Karina Bautista

This is to remove the ENGL 1100 requirement for SPAN 3200. Want to open it up to students who want to take the course. It can be taught in English and Spanish based on what we need.

This has a general education designation of AIA for integrative learning so it does not need a prerequisite.

Vote as ANR: 12/0/0

Vote proposal: 11/0/1

AUC 26 – Change Course Description of SPAN 1100: Spanish for Beginners II

Motion: Kisha Tracy Second: Patricia Arend

Sponsor: Karina Bautista

We are cleaning up and changing the course description.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 27 – Updates to ENGL 0100: Essentials for College Writing

Motion: Laura Garofoli Second: Rachelle Dermer

Sponsor: Kisha Tracy

Moving away from the deficiency model and moving for developmental and changing from basic skills to essential skills. So, we are changing the description so the students are clear of what this course entails.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 28 – Remove Prerequisites for ECON / HIST 2140: U.S. Economic History

Motion: Kisha Tracy Second: Allison Turner

Sponsor: Paul Weizer

The registrar pointed out to us that the History side of the course has a prerequisite but not the Economics side of the course. So, we decided to change it to having no prerequisites for both courses. This will make sure to align all students to have the same requirements for either course.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 29: Removing Two POLS Courses from the Catalog

Motion: Kisha Tracy Second: Patricia Arend

Sponsor: Paul Weizer

We're deleting two courses because of changes in staffing and we're not going to offer these courses. These courses were last offered in 2013 for POLS 3700 and 2019 for POLS 1100. We have tried to run these courses how many times but have not been able to. We do have introductory courses but no "Intro to Political Science", it's not common in Political Science programs.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 30: Changes to Political Science Course Numbering Sequence

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Paul Weizer

Changing the numbering as follows: The 1000s are intro courses. 2000s are open electives, 3000s are required for major specifically, and 4000s are capstone, internship, independent/ direct studies. We're not changing the curriculum just changing the numbering. The whole campus has been asked to do this because of accreditation / curricular reasons.

A committee member asked if there is a university policy that is already in place that shows numbering? Someone answered there is language in back of transcripts and that says something similar as this language. We can use some internal numbers that can designate/signify an elective or internship etc. We may want to change the wording of the language behind the transcripts.

Friendly amendment: Recommend to add course numbering to ANR and send to chairs.

Vote as ANR: 12/0/0

Vote Proposal w/ Amendment: 12/0/0

AUC 31 – Change Course Number, Description, and Prerequisite of “COMM 3640: Color Photography”

Motion: Kisha Tracy Second: Amy Wehe

Sponsor: Jason Flynn

Proposal to update the course description for photography. Lowered the prerequisite allow students to approach the major and participate in the class and access content required for course. Skills learned will benefit this class. We would like to renumber the course from COMM 3640 to COMM 2640 to keep in line with COMM new course numbering.

Vote as ANR: 12

Vote Proposal: 12/0/0

AUC 32 – Remove “COMM: DVD Authoring” (Inactive)

Motion: Kisha Tracy Second: Amy Wehe

Sponsor: Charles Roberts

This class was taught in 2001. Don't know how it's still in the system. We would like to take it away.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 33 – Remove “COMM 4270: Pre-Press Production” (Inactive)

Motion: Kisha Tracy Second: Allison Turner

Sponsor: Charles Roberts

We have not taught in a while don't know why its still on books want to take it away.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 41 – Change Course Title for “HIST 3700: U.S. Interwar Period”

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Paul Weizer

We want to change the course name from “U.S. Interwar Period” to “American Crisis 1920-1945”. This will be a better description for the course.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 42: History Course Deletions

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Paul Weizer

Cleaning up catalog. Most of these are because of faculty retirements and personnel changes, we're not going to be able to teach them so we are taking off the books.

Committee discussed whether Women in History is a requirement in a minor. Asked if they spoke to that department? And the Asian Studies minor too. Committee member wanted noted that to see these courses go it's awful to see them go. Some feel concerned about the removal of these courses because of staffing reasons and it's affecting what is being offered at the university now.

These courses will become inactive and can come back in the next 5 years. They wont show in catalog but will exist in banner, they are being archived in a way.

Vote as ANR: 12/0/0

Vote Proposal: 12/0/0

AUC 43: History Course Renumbering

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Paul Weizer

Similar process of how we just renumbered the Political Sciences courses in AUC 30. Courses numbered in 1000s are introductory, 2000s are general and open electives, 3000s are hands-on applied learning, and 4000s are practicums and senior seminars. This includes those courses we just removed.

Friendly amendment: A committee member stated the rationale was not included in this proposal. Sponsor stated he will add the rationale to the proposal.

Vote as ANR: 12/0/0

Vote Proposal w/ Friendly Amendment: 12/0/0

Proposals to Recommend for Approval

AUC 11: Changes to Statistics Course Requirements for CS and CIS Majors

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Amy Wehe

Our department has a created statistics class that is appropriate for Computer Science students. The Computer Science department agreed that that this course is more appropriate for the CS majors as well.

Vote: 12/0/0

AUC 17: Require World Literature as Third Survey for Licensure Students in English Studies Core

Motion: Kisha Tracy Second: Patricia Arend

Sponsor: Kisha Tracy

We have three concentrations in the program and we also have a core number of courses that students take. The students would be restricted to one of these 4 world literature courses.

Vote: 12/0/0

AUC 18 – Creation of New Course Prefix: DMI

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Kyle Moody

Changing out the new course prefix from COMM to DMI. It would update the courses from COMM XXXX's to DMI XXXX's.

Committee member stated: It would need to go to English first for the ENGL prefixes to be dropped and it would be for the majors only. Should this be tabled so that ENGLI can be added to this proposal?

Committee member who is in the English Studies Department stated that English Studies does not have another curriculum meeting until after spring break and fear that when the AUC Committee meets next, it would take time. So, speaking on behalf of English Studied department, they do not have a problem with it going through as is and then come back after the department consults with the proposer.

The Curriculum Committee had a friendly amendment that the ENGL cross listed courses remain cross listed until the English Studies department removes them.

Vote w/ Friendly Amendment: 11/0/1

AUC 19: Update DMI Minor

Motion: Kisha Tracy Second: Allison Turner

Sponsor: Kyle Moody

This is updates to DMI minor. Removing COMM 3306 as one of optional electives. Goal is to remove because it is not offered regularly. Removing the courses from the minor but not sure about removing them from the university catalog. It did not make sense to have them as elective.

This proposal was discussed at the AUC Curriculum Committee meeting, but it was not in the curriculum minutes. No amendments were made. Charles Roberts who was in the audience, said he is on the curriculum committee and can confirm there were no amendments and there was a discussion on the proposal.

Committee member stated that putting titles next to course number in the proposal titles would be helpful going forward.

Vote: 12/0/0

AUC 20: Addition to DMI Data Studies Pathway

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Kyle Moody

Adding the course Principles of Data Analysis DATA 2000, to the Digital Media Innovation Data Studies pathway. It makes sense to have this course added to the Data Studies pathway. The Mathematics curriculum committee agreed as well.

Vote: 12/0/0

AUC 21 – New Course: Writing in Technical Professions

Motion: Kisha Tracy Second: Rachelle Dermer

Sponsor: Kisha Tracy

We have this designated in the Rhetoric and Medium area in the Professorial Writing concentration. We envision getting students from different technical writing skills and if we get different types of students they'll be flexibility for them to take it.

The Curriculum Committee had a friendly amendment to change the course number to ENGL 3016.

Vote w/ Friendly Amendment: 12/0/0

AUC 21 – General Education Designation of AIA: Integrative High Impact Practice (IHIP)

Sponsor stated that the writing skills is specifically the main reason we are asking for it and we have it on the other courses.

Vote: 12/0/0

AUC 22 – Add “ART 3003: How Photography Became Art” to Media History Requirement List for Photography Concentration

Motion: Kisha Tracy Second: Patricia Arend

Sponsor: Charles Roberts

In each of concentrations of the Communications Media majors, students have to take courses that are part of a list of required courses in each of the majors. The Photography concentration has a list of art courses that we've never updated. We had to have substitutions to add this course when students wanted to take it so we are just adding another option to the list so students can fulfill the degree requirement.

Vote: 12/0/0

AUC 23 – Add “ART 3003: How Photography Became Art” to List of Electives for Photography Minor

Motion: Kisha Tracy Second: Allison Turner

Sponsor: Charles Roberts

Adding this course to the list of electives to the new Photography minor. The minor is open to the entire campus.

The Curriculum Committee had a friendly amendment to remove the repetition of COMM 2400 on page 10.

Vote w/ Friendly Amendment: 12/0/0

AUC 24 – New Course: Photography as a Visual Language (ART/COMM XXXX)

Motion: Kisha Tracy Second: Allison Turner

Sponsor: Jason Flynn

This is a new class that we think may help photography become more accessible to the campus. It is an entry level class. Exploring and surveying contemporary photographic artists while students produce their own works. Learn to use the cell phone for photography. The course is cross-listed with ART and is for Photography and Art minors.

Vote: 12/0/0

AUC 24: General Education Designation of: “Fine Arts Expression and Analysis (FA)” and “Creative Thinking”

Looking for General Education designations in FA and Creative Thinking and Fine Arts and Analysis.

Vote: 12/0/0

Items from the floor

General Education/International Studies Proposal Question

The General Education program has been working with the International Studies department. We want to create a proposal that has all courses on it that they would be an IHIP designation. And we want to add study abroad courses to it. We ran into an issue that if we do not have a curriculum committee show the curriculum vote. How would we bring this forward? Gave example of how the General Education program has an advisory committee but no curriculum committee.

Discussion about how this does create a scenario that the AUC committee does not get to see often. The AUC Co-Chairs think this would be a good case to be an exemption.

Usually courses that go through study abroad are topics courses. Suggest the International Studies Office sends a list of courses that will be offered to governance. Could we request from the International

Studies Office to have a list of courses as an ANR to the AUC this way it would be through governance and have a record of what courses were offered as study abroad courses?

AUC chairs said committee can vote if this can go through without the curriculum vote in the proposal.

Deadline for AUC Proposal Submissions

The AUC Co-Chairs noted that March 29 is the last day for proposal submissions to the AUC Committee.

Adjournment

Motion: Kisha Tracy Second: Patricia Arend

Meeting adjourned at 4:50 P.M.

Vote 12/0/0