**Graduate Counseling Program**

**Action Plan in Response to 2019 Program Review**

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| **Specific area where improvement is needed** | **Evidence to support the recommended change** | **Person Responsible for Implementing the Change** | **Timeline for Implementation** | **Resources Needed** | **Assessment Plan** |
| #1 Assessment: Strengthen Clinical Skills Rubric. | Program Review | Megan Krell will revise the rubric based on past observations. Multiple faculty will pilot-test new version. | 2019-2020  | None | Examination of assessment results in the 2019-2020 year. |
| #1 Assessment: Automation. | Program review and External reviewer | Daneen Deptula will work with faculty to pilot-test using aspects of TK20 to collect data.  | 2019-2020 | Assistance of assessment office | Will review pilot testing at end of 2020. |
| #1 Assessment: Development of measures of missing CACREP competences. | External reviewer | Daneen Deptula will coordinate with faculty teaching those content areas to develop assessments.  | 2020-2022 | None | New assessment measures developed. |
| #1 Assessment: Development of formalized system of assessment reporting. | External reviewer | Daneen Deptula will work with the graduate faculty, and in response to the result of assessment data automation pilot. | 2025 | None | Yearly assessment reports. |
| #2 Increase student enrollment: Marketing. | Program review and external reviewer | Daneen Deptula in combination with GCE staff, marketing department, and admissions. | All years | Admissions data, including diversity | Admissions reports |
| #2 Increase student enrollment: Community partnerships through advisory board. | Program review | Daneen Deptula | Starting in 2019-2020 year  | Funding for refreshments | Admissions reports |
| #3 Increase faculty involvement. Form focus group for adjunct faculty to discuss assessment and curriculum. | Program review and external reviewer, particularly with respect to involvement in assessment | Daneen Deptula | Starting in 2020-2021 year  | Funding for refreshments | Reports of number of participating faculty at focus groups. |
| #3 Increase faculty involvement. Invite more graduate faculty to join graduate committee | Program review | Daneen Deptula | 2019-2021  | None | Reports of number of participating faculty |
| #3 Increase faculty involvement. Increase full-time teaching at graduate level | Program review | Discussions between administration and Daneen Deptula | Across all years | Unknown | Reports of numbers of participating faculty |
| #4 Address CACREP accreditation issue | Program review and external report | Discussions between administration and Daneen Deptula. The external reviewer recommends meeting once per semester. | Across all years | Unknown | TBA |