

ALL UNIVERSITY COMMITTEE

Thursday, March 3, 2022

3:30 p.m.

Virtual via Google Meet

Committee Members in Attendance:

Franca Barricelli, Laura Bayless, Rachelle Dermer, Rala Diakite, Steve Fiedler, Sydney Kinz, Kerry Mcmanus, Daniel Sarefield, Elisabet Takehana, Kisha Tracy, Amy Wehe

Committee Members Absent: Deborah Benes, Cathy Canney, Joseph Cautela

Guests in Attendance:

Mary Baker, Karina Bautista, Barbara Cormier, Petri Flint, Michael Lee, Nadimpalli Mahadev, Charles Roberts, Heather Thomas, Heather Urbanski, Joseph Wachtel

Meeting called to order at 3:33 p.m.

Acceptance of Subcommittee Minutes

Motion: Rachelle Dermer Second: Elisabet Takehana

Curriculum Committee Meeting: December 16, 2021

Vote: 11/0/0

Approval of AUC Minutes

Motion: Rachelle Dermer Second: Elisabet Takehana

AUC Meeting: February 3, 2022

Vote: 10/0/1

Acceptance of Registrar's Notes from March 3, 2022

Motion: Rachelle Dermer Second: Elisabet Takehana

Committee member asked if these things are voted on? Committee answered, they are just accepting and acknowledging them.

Vote: 11/0/0

Proposals to Refer to AUC Sub-Committees

Motion: Rachelle Dermer Second: Elisabet Takehana

- Refer AUC #40 – AUC #64 to the Curriculum Committee.
- Refer AUC #63 to Curriculum, Academic Policy, and Student Affairs sub-committees.

Vote: 11/0/0

Proposals to Consider for Recommendation of Approval

AUC 19: Introducing Tracks in Computer Information Systems Program

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Nadimpalli Mahadev

This proposal is introducing tracks to the CIS Major/Program. Currently we do not have tracks, so we want to place five of the courses in the existing program with one of six tracks.

Example: Business Information Systems track is the existing course with a small change of Business Calculus being removed. The removal was a recommendation from the Business Administration department themselves.

There are six tracks and each student has to pick of those six tracks.

Committee Discussion:

Question 1: One committee member stated they reached out to Dr. Staab (Mathematics) to confirm email exchanges between sponsor and Mathematics department because the email trail that was sent by sponsor ended with a question from Dr. Staab that was “Require calculus at all?”.

Sponsor stated he did reply and stated “Yes they are not going to require that” and Dr. Staab answered “OK”.

Committee member stated Dr. Staab did backup the same information about the conversation as well.

Sponsor stated that they did introduce Business Calculus in the beginning and the Business Administration department recommended that we take the Business Calculus out and replace with another Business Administration course. They use to have prerequisites for Business Calculus and now they don’t anymore.

Question 2: Committee member asked if sponsor can give a brief summary of how each department felt/agreed with the six tracks to reassure the committee everything is in place?

Sponsor answered:

- **Earth & Geographic Sciences**, came up with the 5 courses for the track. The department had a meeting and voted, they then sent the sponsor an email showing that they voted and unanimously passed.
- Similar it happened with the **Biology/Chemistry department**, they proposed the courses for the track and voted on it, they then also sent an email to the sponsor stating that they voted and it unanimously was approved for those courses.
- **Business Administration department:** We were originally thinking of making it one track because the original CIS program is essentially Business as a track. The Business Administration department suggested and came up with the idea of having four tracks: Business Information Systems; Management Information Systems; Marketing Information Systems; and Accounting Information Systems. They came up with the courses for each track and we looked over and made sure the prerequisites are completely covered.

It gives more choices for students and gets more students into the classroom. They can now choose one of six tracks verses before it was strictly just Business. Students can cover more areas in various tracks if they are interested in one of those specific areas

All courses are existing courses none are new courses. We also made sure everything conformed with the new General Education curriculum requirements.

Question 3: Committee member asked if there was any calculations of the number of prerequisites a student would have to take and taken into account for what they needed to take for their major?

Sponsor answered: there are no new prerequisites because the track itself is only five courses, except in BIS track, but BIS two courses have prerequisites that are required for students to take in all the tracks. Every track is self-contained. There may be some math requirement for the core. We needed to make sure we had 5 courses or 15 credits for the tracks and core. They will not be needing any extra prerequisites other than what is required in the core.

Vote: 11/0/0

AUC 24: Update Names and Descriptions for Photo Courses

Motion: Rachele Dermer Second: Elisabet Takehana

Sponsor: Charles Roberts

Sponsor stated that the next proposals are basically a package of five proposals. They are going to be updates in the following: Updates of courses, update of the Photo concentration in the Communications Media major, and a creation of a Photography minor.

We have also included a document that basically summarizes the amendments that were given from the Registrar that showed issues that came up during the Curriculum Committee meeting. The document is to help get the language right in the minutes.

This first proposal, AUC 24, is an update to almost all the courses in the Photo concentration. It's an update of course names and course descriptions. We are not changing the course contents at all and prerequisites do not change in the courses either. A lot of these courses date back a good number of years so it necessary that we make these changes. We've brought the changes in line to more represent what the courses contents are.

Vote: 11/0/0

AUC 25: Change the Pre-Requisites for COMM 3645 Advanced Photo Editing

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Charles Roberts

This is the old curriculum for Photography. It was at a time we had more 4 year students and the sequences of all courses were right after the other. There was a course that was a stumbling block and particularly for transfer students: Digital Photography was the fourth course in the sequence. It would have students have to tackle on another year. Another issue is that students are using digital photography in their courses at the get-go, by their second course really. We feel this could be added right after Intermediate Photography with the second course in the sequence. So this is literally removing a stumbling block for students.

Vote: 11/0/0

AUC 26: Update the Pre-requisites for two courses in the Film and Video Concentration of the Communications Media Major

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Charles Roberts

This is setting the table for both the concentration changes of the next proposal and proposed minor in the proposal following that one. We're going to be taking out a course that was required before and instead offering a list of options that a student can fulfill their concentration or minor quickly with the other requirements in a more focused way.

Vote: 11/0/0 *(Approved w/ friendly amendments)*

AUC 27: Adjust the Requirements of the Photography Concentration of the Communications Media Major

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Charles Roberts

This is going in and making a simplification of students' ability to graduate without taking expertise level professionalism out of the program (4-month / 4 hour week). This is a professional development program where upon a student's graduation, they will go to a 12 credit internship after completing this. They finish this concentration as professionals and are geared up to be ready to send commercial applications. This is a little different from the minor we will be discussing next, you'll see a little difference in the course list that will be shown compared to this one. This retains higher level courses that we don't expect a general student taking the minor would take.

The five course sequence: One course "Large Format Photography", is one of five courses that students had to take. What we are doing is retaining this course and taking it out as a requirement for all students in the concentration and changing that to them selecting one course from a list of options. We diversified the courses students can pick from. Also corrected four year plan of study as well.

Vote: 11/0/0 (*Approved w/ Friendly Amendments*)

AUC 28: New Photography Minor

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Charles Roberts

This is something that the Communications Media program has needed for years and we are finally making the necessary changes. So we're taking what we just discussed from that "Five course sequence" of our concentration, took a chunk from that and built it into an 18 credit minor. We've split this half and half. The student could take the minor and take the same courses as the concentration in 18 credits but can get the bulk in the same curriculum. The way we created it was seeing it as if those who are interested is applied application students who wants some training in it but can also take it with whatever major/concentration they are currently in (campus-wide). So a student wanting to do applied stuff, taking general photos and not concerned with studio level photography, could go straight to Photoshop and printing side of things; and vice-verse for those who do want to go to studio photography.

The elective structure: the 9 credits of electives is a choice from many of the same courses for the list in the concentration. The difference is we do not expect these students to be as experienced and deep into the technical aspects as would students who are majors or complete the concentration program (Example: Cinematography course is an intense course so would not be taken by students in the minor vs. concentration).

Committee Discussion:

Question 1: Committee member questioned about the course History of Photography COMM 2040, stated it looks like it has both "Yes and No" checked off for the question, "Is this an LA&S course?". Sponsor stated they have it as an option but is not required. History of Photography is a General Education course but it is not an MAJ.

Question 2: Committee member asked if they had an expected enrollment for the minor? Sponsor answered enrollment is expected and actually enrollment is up already, especially in Communications Media program. We were conservative when we said enrollment in the first year (1 to 5) and then (4 to 20) over 5 years. Without this minor, Photography 1 has filled every semester it has been offered, even throughout the COVID-19 pandemic. Now with the minor we think it's going to drive enrolment up because students are not just going to be taking one or two courses to fill their schedule, they will be taking courses they need to take for the minor and draw more interest.

Chair of program stated they've had interest for this across campus for years and feel this is a long time coming. We anticipate that we will see some enrollment by allowing more students across campus to enroll in courses. We have the equipment and facilities and will be in position to support this minor. The higher enrollment will not overwhelm the program.

Friendly Amendment: Taking one course out of the list of courses, "Intro to Film and Video COMM 3505.

Vote: 11/0/0 (*Approved w/ Friendly Amendment*)

AUC 23: Changes to History Major with Concentration in Middle and Secondary Education

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Joseph Wachtel

This is just housekeeping from both the chair of the department as well as a student who is in the program. We put forward a major change to our Secondary Ed concentration two years ago as well as to all the other Secondary Education programs. We are seeking now that students who are in the History Secondary Education concentration to take the exact same curriculum that any other History major takes. It is currently not quoted in Banner that way because of how I submitted the original proposal a few years ago. So this is just a correction so that all students who take a History major, whether Secondary Ed or not, will take the exact same history curriculum. The curriculum changes are listed in the proposal.

Vote: 11/0/0

AUC 29: Remove Prerequisites from ART 2030 Sculpture I, Remove AIA Designation, and Update Catalog Description

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Petri Flint

This is a straight forward proposal. It is removing a series of optional prerequisites. Due to that fact, asking to remove the AIA General Education designation as well.

Vote: 11/0/0

AUC 38: New Course: SPAN 3XXX Medical Spanish and add DP and AIA Designations to the Course

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Karina Bautista

This proposal is for the creation of a new 3-credit course “Medical Spanish”. We are seeking for the Diverse Perspective (DP) and the Advancing, Integration, & Applying (AIA) designations. The course has an intermediate Spanish II prerequisite and is designed to develop communication skills in Spanish for different purposes in medical situations.

This course has been taught twice as a topics course and has been shown a very high interest from students in the Nursing department, Biology/Chemistry, Criminal Justice Department, and have had students in the Honors Program. And students who are heritage speakers are interested in taking this course because they are often the translators for family members.

The course addresses inter-cultural knowledge and we focus on exploring biases and behaviors that affect medical outcome

Vote: 11/0/0

AUC 38: General Education Designations of Diverse Perspectives (DP) and Advancing, Integration & Applying (AIA) to Medical Spanish (SPAN 3XXX)

Motion: Rachelle Dermer Second: Elisabet Takehana

Vote: 11/0/0

AUC 39: New Medical Spanish Certificate

Motion: Rachelle Dermer Second: Elisabet Takehana

Sponsor: Karina Bautista

This proposal is for a 9-credit hour certificate in Medical Spanish. This is for students in the health care field and any student interested in medical communications skills in Spanish. This focuses on listening, speaking, reading and writing in Spanish. Students completing the certificate must have a 2.0 GPA and they must have completed SPAN 2000. The student must complete Intermediate Spanish SPAN 2100, Spanish Culture SPAN 2600, and the new Medical Spanish course we just discussed. If they feel they failed the intermediate level they can contact the department and ask for an evaluation and we’d be happy to evaluate them.

The medical Spanish course and the certificate has received great support from different departments on campus. For example: The nursing program provided great support; we collaborated with Nancy Green to exchange materials from her course, NUR 2300, and we have incorporated some of that material into the Spanish class.

Committee members stated that they believe this certificate is a wonderful way for us to further that goal we have as an institution of valuing multi-lingual students. Giving credentials for this activity is exciting!

Vote: 11/0/0

AUC 30: Restructuring the Professional Writing Minor

Motion: Rachele Dermer Second: Elisabet Takehana

Sponsor: Elisabet Takehana

This is for changes to the Professional Writing minor. Some of the changes we've made: We went from 18 to 15 credits; changed the literature requirement from two literature surveys to one LI designated course; changed the required class from "Creative Non-fiction" to "Foundations for Professional Learning". Those changes were an effort to allow students to have different career options and choices to not be so restrictive to the required courses. This will also help it to fit into other people's area of studies.

Vote: 11/0/0

AUC 32: Diverse Perspectives (DP) Designation for 2 ENGL courses and 1 Cross-Listed with COMM

Motion: Rachele Dermer Second: Elisabet Takehana

Sponsor: Elisabet Takehana

This is for General Education designations for Professional Writing courses. Prior to the new General Education program there were no professional writing classes that were offered in General Education or in the previous LA&S curriculum. We were happy to see that there were interdisciplinary objectives we could meet for opportunity of students to take the courses outside of Professional Writing majors.

We carefully thought of which courses would fit these designations and came up with those chosen in this proposal. The Diverse Perspectives (DP) designation is going to the two courses: "Journalism" and "Writing the Science Fiction & Fantasy Novel".

Committee Discussion:

Question 1: Committee member stated that in the description of the courses the diversity elements are not mentioned. How would you still assure they will get the diverse perspective materials in the course? Feels we can't only look at the syllabus to determine if they will receive those specific course curriculum for the DP designation.

Neither of the courses are required classes, they are elective courses.

Sponsor answered: The diverse perspective is embedded in the role building, which is in the description. You cannot do role building without the elements of diverse perspectives in terms of what diversity looks like in your science fiction or fantasy novels. That is embedded in the final sentence of the course

description of “Writing the Science Fiction & Fantasy Novel”. It’s also part of the objective for the course, which is also something that could be included because course descriptions are character limited in the course catalog; so we couldn’t fit everything in there.

The English Studies Department is working on updating majority of our course descriptions as we speak, this is something we have discussed as a department the need to update course descriptions to reflect what materials and curriculum will be discussed in specific courses. As we get more General Education designations that will conform how we change those course descriptions.

If the course goes through, the course description will be updated to reflect those changes. This is something that all departments have been working on as courses and curriculums get updated.

Question 2: Committee member asked if sponsor can confirm that students will be engaging with either modern or contemporary issues of real world and different communities. And that the diverse perspectives is coming from a grounded perspective of realities.

Sponsor: One approach is there is no way to create a world that is not based on realities. In order for a story to work for humans to understand it has to come from something familiar. The description and perspective on DP is not to think about a specific community or identity based but rather diversity as a perspective. Who in community? How community structured? Who has power?

Vote to Extend the Meeting Past 5:00 p.m.

Motion: Rachelle Dermer Second: Elisabet Takehana

We will table and continue the discussion on AUC 32 for the next meeting.

Vote: 5/6/0 (Y/N/A)

Adjournment

Motion: Rachelle Dermer Second: Elisabet Takehana

Meeting adjourned at 5:06 p.m.

Vote: 11/0/0