

**SPRING 2020** **WHO**

<b>January 2020</b>	President notification to AUC and Graduate Council announcing process of	
<b>February 2020</b>	Administrative Planning Team formed (Provost, AVPAA, AVPOIRP, Director of Assessment, Director of Institutional Research & Planning)	
<b>March / April 2020</b>	MSCA call for faculty volunteers for Standards Committees.	Chapter President
<b>April 2020</b>	Appointment of Co-chairs of Self-Study Process.	President & Provost
<b>May 2020</b>	Call for staff volunteers for Standards Committees.	President

**SUMMER 2020** **WHO**

<b>May - September 2020</b>	Data First Forms data compiled.	OIRP
<b>August 2020</b>	Standard Committees finalized.	Admin Team & EC

**FALL 2020** **WHO**

<b>September 2020</b>	<p>Faculty Development Day presentation with NECHE VP and Co-Chairs.</p> <p>First Steering Committee Meeting on September 14 (Fall meeting schedule set).</p> <p>Standard Committees begin meeting.</p> <p>Construction of NECHE 2020-2022 website.</p> <p>Call for student volunteers for Standard Committees.</p>	<p>NECHE Co-Chairs &amp; Marketing Office</p> <p>NECHE Co-Chairs</p>
<b>October 2020</b>	NECHE Self-Study Prep Workshop	NECHE Steering Committee

Standards Committees conduct research	
Call for applications for NECHE Self-Study Editor.	Provost's Office
Appointment of Self-Study Editor.	Provost

<b>November 2020</b>	Determine structure for electronic workroom; Storage of evidence.	NECHE Co-Chairs & IT
	Appointment of BOT member to Steering Committee.	President & BOT
	Steering Committee Meeting on November 5.	
	Monthly update to campus community	
	Standard Committees begin to develop bulleted drafts.	

<b>December 2020</b>	Begin to draft Self-Study introduction.	NECHE Co-Chairs
	Steering Committee Meeting on December 4.	
	Begin to develop campus survey	Steering Committee & OIRP
	A few Standard Committees share bulleted drafts with Steering Committee.	
	Monthly update to campus community	NECHE Co-Chairs
	Review Self-Study document format with Marketing and Print Services.	NECHE Co-Chairs

<b><u>SPRING 2021</u></b>	<b><u>WHO</u></b>
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<b>January 2021</b>	Standard Committees submit final survey questions - <b>January 13</b>	
	Standard Committees submit bulleted drafts - <b>January 13</b>	

	<p>Steering Committee Meeting on January 20.</p> <p>Campus Survey finalized</p> <p>Monthly update to campus community</p>	<p>Steering Committee &amp; OIRP</p> <p>NECHE Co-Chairs</p>
<b>February 2021</b>	<p>Monthly update to the campus community</p> <p>NECHE Co-Chairs meet with Standard Committee Co-Chairs weeks of Feb 1 and Feb 8.</p> <p>Campus survey distributed to campus (opened on January 28 and closed on February 8)</p>	<p>NECHE Co-Chairs</p> <p>NECHE Co-Chairs &amp; OIRP</p>
<b>March 2021</b>	<p>NECHE appoints Visiting Team Chair (President reviews before appointment made).</p> <p>Standards Committees submit draft Narratives to the Steering Committee - <b>March 3</b></p> <p>Steering Committee Meeting - March 17</p> <p>Presentation to Board of Trustees - March 30</p> <p>NECHE Co-Chairs and Self-Study editor meet with Standard Committee Co-Chairs weeks of March 22 and March 29.</p> <p>Email to the campus, Campus Survey closed. Notification of April forums by Standards.</p>	<p>NECHE Co-Chairs, Provost</p> <p>NECHE Co-Chairs</p>
<b>April 2021</b>	<p>Steering Committee Meeting - Week of April 9 (Review draft projections)</p> <p>Open forums by Standards for information sharing and feedback - Weeks of April 12 &amp; 19</p>	<p>NECHE Standard Committees Co-Chairs Host</p>

	Standard drafts due - <b>April 28</b>	
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<b>May 2021</b>	Projections reviewed by Steering Committee.	
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<b><u>SUMMER 2021</u></b>		<b><u>WHO</u></b>
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<b>June 2021</b>	Updated Standard drafts due June.	President
	Invite Team Chair to campus for fall visit.	
	Selected Self-Study chapters reviewed by Academic Affairs and Student Affairs Leadership teams.	
	Steering Committee meeting - June 24.	

<b>July 2021</b>	Editor review of Self-Study document.	AVPAA
	Self-Study draft to NECHE staff for review.	
	NECHE hosted Prep Workshop - July 27.	

<b>August 2021</b>	Self-Study editor work continues.	AVPAA & Staff
	Steering Committee meeting - August 26.	
	Draft revisions include response to NECHE feedback.	
	Book hotel for Visiting Team including specific needs for workroom, etc.	

<b><u>FALL 2021</u></b>		<b><u>WHO</u></b>
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<b>September 2021</b>	Steering Committee Meeting - September 20.	
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	<p>Full Standards Committees meet with Steering Committee to review draft.</p> <p>Campus review of final draft.</p>	<p>Steering Committee</p>
<b>October 2021</b>	<p>Send draft to NECHE for review.</p> <p>Visiting Evaluation Team Chair campus visit - October 6.</p> <p>Steering Committee Meeting - October 18.</p> <p>Presentation to Board of Trustees - October 19.</p> <p>NECHE Visiting Team established.</p> <p>Draft shared for public comment.</p>	<p>AVPAA</p> <p>NECHE Co-Chairs</p> <p>President or NECHE Co-Chairs</p>
<b>November 2021</b>	<p>Draft updated/revise in response to NECHE, campus and public feedback.</p> <p>Steering Committee Meeting - November 10.</p> <p>Self-Study reviewed checking links and references to evidence documents.</p>	<p>NECHE Co-Chairs &amp; Editor</p> <p>Appointed Staff</p>
<b>December 2021</b>	<p>Review of electronic workroom.</p> <p>Self-Study review of doc for formatting and organization.</p> <p>Editor final review.</p>	<p>NECHE Co-Chairs &amp; Staff</p>
<b><u>SPRING 2022</u></b>		<b><u>WHO</u></b>
<b>January 2022</b>	<p>Self-Study <b>final</b> review of doc for formatting and organization.</p> <p>Final Self-Study sent to NECHE at the end of January. <b>(No later than February 4; 6 weeks prior to visit)</b></p>	<p>NECHE Co-Chairs &amp; Staff</p> <p>President &amp; AVPAA</p>

## NECHE 2022 Self-Study Timeline

Updated: 7/19/2021

	Send electronic version of Self-Study to team members. (Send electronic version in a single, searchable PDF file to NECHE office.)	President & AVPAA
<b>February 2022</b>	Schedule of meetings for Visiting Team finalized.	NECHE Co-Chairs & Staff
<b>March 2022</b>	NECHE Visiting Team on campus.	
<b>April/May 2022</b>	Review first draft of evaluation report from Visiting Team Chair for <u>factual</u> accuracy.	President, Provost, AVPAA, OIRP