

## All University Committee Convening Meeting

Tuesday, September 12, 2024

3:30 p.m.

President's Conference Room – Sanders

### **Committee Members in Attendance:**

Patricia Arend, Franca Barricelli, Laura Bayless, Michael Burns, Josh Cronin, Steven Fiedler, Laura Garofoli, Jonathan Harvey, Patricia Marshall, Peter Staab, Kisha Tracy, Paul Weizer, Mark Williams

**Guests attending:** Barbara Cormier, Donna Hodge

*President Hodge called the meeting to order at 3:32 p.m.*

President Hodge welcomed the All-University Committee. She charged the committee to elect officers.

### **1. Introductions**

### **2. Voting of Officers**

**Election of Chair:** Kisha Tracy nominated Paul Weizer and Laura Garofoli for the positions of AUC Co-Chairs. \_\_\_\_\_ seconded the motion. **Vote: 12:0:0:** Motion passed unanimously.

**Election of Vice-Chair:** Laura Bayless nominated Josh Cronin, with a second by Kisha Tracy, for the position of AUC Vice Chair. **Vote: 12:0:0:** Motion passed unanimously.

**Election of Secretary:** Paul Weizer nominated Franca Barricelli, with a second by Kisha Tracy, for the position of AUC Secretary. **Vote: 12:0:0:** Motion passed unanimously.

### **Election of Summer Committee:**

- **Faculty:** Laura Garofoli and Paul Weizer
- **Administrators:** Laura Bayless and Patricia Marshall
- **Students:** Michael Burns, and Josh Cronin

*Paul Weizer took over conducting the meeting and distributing the meeting schedule of all governance committees for the academic year.*

### **3. Assignments for the Convening of Subcommittees**

The co-chair solicited volunteers to convene the AUC subcommittees.

- **Curriculum Committee (10/17):** Peter Staab agreed to convene the Curriculum Committee.
- **Student Affairs Committee (10/1):** Steven Fiedler volunteered to convene the Student Affairs Committee.
- **Academic Policy Committee (10/8):** Patricia Arend volunteered to convene the Academic Policy Committee.

### **4. Review of AUC Practices and Procedures for AUC and Standing Committees**

Paul Weizer invited committee members to read and make any suggestions for change to the *AUC Practices and Procedures* document, which is reviewed each academic year. No suggestions were made.

## **5. AUC meeting modality**

Kisha Tracy moved that the AUC meet fully in-person this year; Pat Marshall seconded.

Discussion followed, with some members noting various sources of difficulty with hybrid meetings, others preferring either fully remote or fully in-person, but not both. **Vote: 12:0:0:** Motion to meet fully in-person passed unanimously.

## **6. Review of AUC Forms**

Last year, the New Course Form, now a fully automated dynamic form, was slightly revised. One change involved renaming the “Approval Not Required” (ANR) designation to “Referral Not Required” (RNR). The change has not yet been made to the form. Peter noted a challenge with excess white space on the dynamic form itself. Barbara Cormier noted that Curricular Software would correct this layout glitch. Barbara Cormier agreed to provide Co-Chair Weizer the language she will need as Registrar to clarify any potential degree program changes if course numbers change (checkbox #6).

## **7. AUC #1: motion to refer 2025-2026 and 2026-2027 calendar to all AUC sub-committees**

Peter Staab moved referral of the two academic calendars to all three subcommittees of the AUC (Curriculum, Student Affairs, Policy); Kisha Tracy seconded.

Franca Barricelli introduced the two calendars, noting a couple of proposed changes in red that relate to the president’s plans for commencement. President Hodge addressed the committee, sharing her vision for commencements going forward. She noted that the winter commencement of this December (2024) will be the last December commencement ceremony (and will begin earlier, at 4:00), so the 2025-26 calendar strikes the December ceremony as a friendly amendment, and the 2026-27 calendar omits it. In addition, the Spring ceremony will combine graduates and undergraduates, thereby eliminating the Thursday night graduate-only commencement, as noted in the 2025-26 calendar. Instead – though details are still being worked out – the campus will host double events on Saturday in May in both years, with a morning and an afternoon ceremony. These changes are noted in the proposals being referred today. (The president noted that she will bring a separate proposal for changes to Winter 2024 and Spring 2025 – this year’s – ceremonies.) **Vote: 12:0:0:** Motion passed unanimously.

## **8. Items from the Floor**

No items were raised.

## **9. Adjournment**

Kisha Tracy moved, with a second by Patricia Arend, to adjourn the meeting. **Vote: 12:0:0:** Motion passed unanimously.

Meeting adjourned at 4:19 p.m.

Respectfully submitted,  
Franca Barricelli