

**ALL UNIVERSITY COMMITTEE**

**Thursday, February 2, 2023**

**3:30 PM**

**Hammond Hall – Room 314**

**MINUTES**

**Committee Members in Attendance:**

Franca Barricelli, Juan Pablo Casilla Nicodemus, Rachelle Dermer, Rala Diakite, Steve Fiedler, Ashley Lopez, Pat Marshall, Elise Takehana, Kisha Tracy, Allison Turner, Amy Wehe, Paul Weizer

**Committee Members Absent:** Laura Bayless, Deborah Benes

**Guests in Attendance:** Kevin McCarthy, Pam McCafferty, Peter Staab

*Meeting called to order at 3:30 p.m.*

**Acceptance of AUC Subcommittee Minutes**

- Academic Policy Committee meeting: 10/11/2022
- Curriculum Committee meeting: 11/17/2022

**Motion: Juan Pablo Casilla Nocodemus                      Second: Rachelle Dermer**

**Vote: 12/0/0**

**Approval of AUC Minutes**

**Motion: Juan Pablo Casilla Nocodemus                      Second: Rachelle Dermer**

- AUC Committee meeting: December 1, 2022

Friendly amendment to add registrar notes.

**Vote w/ friendly amendment: 10/0/2 (Y/N/A)**

Acceptance of Registrar's Notes  
 Motion: Ashley Lopez  
 Vote: 12/0/0

Second: Rachelle Dermer

Date of Submission	Date Processed	Requesting Department	Subject	CRSE	Course Title	Change Type	Current	New
12/12/2022	12/12/2022	English	ENGL	2000	American Literature I: Age of Exploration to the Civil War	Title Change	ENGL 2000 - American Literature I: Age of Exploration to the Civil War	ENGL 2000: American Lit I: Legends/Massacres and Slavery/Freedom
12/12/2022	12/12/2022	English	ENGL	2100	American Literature II: Civil War to the Present	Title Change	American Literature II: Civil War to the Present	ENGL 2100: American Lit II: Making and Remaking America
12/12/2022	12/12/2022	English	ENGL	2200	British Literature I: Beowulf to Milton	Title & Description Change	<b>ENGL 2200 - British Literature I: Beowulf to Milton</b> This course surveys the major British literary texts from the Anglo-Saxon period through the seventeenth century. During this exploration, we study and discuss significant historical moments as well as cultural developments that defined the literary imagination of these time periods and influenced authors to create their writings. Students who have declared an English Studies major may take concurrently with ENGL 1200 with department approval. ART, LIT, LI	<b>ENGL 2200: British Literature I: Adventure and Transformation (Beowulf to Milton)</b> This course surveys major British literary texts from the Old English period through the seventeenth century. The class explores the origins of early British writing, the development of major genres and forms, the voicings of genders, classes, races and religions, and the significant historical and cultural developments that influenced authors and defined the literature of this period. Students who have declared an English Studies major may take concurrently with ENGL 1200 with department approval. ART, LIT, LI
12/12/2022	12/12/2022	English	ENGL	2200	British Literature II: Pepys to Shelley	Title & Description Change	<b>ENGL 2210 - British Literature II: Pepys to Shelley</b> "This course examines British literature from the Restoration, Eighteenth-Century, and Romantic eras (1660-1834). The course considers how "classical" and "romantic" authors think about literary authority, influence, and imagination. It also explores cultural and historical contexts as they shape British literature and thought during these eras, with a focus on issues of race, class, and gender. Students who have declared an English Studies major may take concurrently with ENGL 1200 with department approval. ART, LIT, LI"	<b>ENGL 2200--British Literature II: Revolution and Romance</b> "This course examines British literature from the Restoration, Eighteenth-Century, and Romantic eras (1660-1834). The course considers how "classical" and "romantic" authors, such as Samuel Pepys or Mary Shelley, think about literary authority, influence, and imagination. It also explores cultural and historical contexts as they shape British literature and thought during these eras, with a focus on issues of race, class, and gender. Students who have declared an English Studies major may take concurrently with ENGL 1200 with department

								approval. ART, LIT, LI" The course updated on this request is ENGL 2210
12/12/2022	12/12/2022	English	ENGL	2220	British Literature III: BrÄñte to Rushdie	Title & Description Change	<b>ENGL 2220 - British Literature III: BrÄñte to Rushdie</b> This course surveys British writers from the Victorian era to the present, tracing their responses to the revolutionary changes in art, music, science and social and economic classes. Representative authors include Dickens, Eliot, Trollope, Barrett-Browning, Wilde, Shaw, Woolf, Joyce and Beckett, authors whose depiction of human nature challenged contemporary concepts of self and society. Students who have declared an English Studies major may take concurrently with ENGL 1200 with department approval. ART, LIT, LI	<b>ENGL 2220--British Literature III: Empire and Resistance</b> "This course surveys British writers from the Victorian era to the present, tracing their responses to the revolutionary changes in art, music, science, social and economic classes and British imperialism. Representative authors include Dickens, Eliot, Trollope, Barrett-Browning, Wilde, Shaw, Woolf, Joyce and Beckett, authors whose depiction of human nature challenged contemporary concepts of gender, race and class. Students who have declared an English Studies major may take concurrently with ENGL 1200 with department approval. ART, LIT, LI"
12/12/2022	12/12/2022	English	ENGL	2400	World Literature I	Title & Description Change	<b>ENGL 2400 - World Literature I</b> This course presents a selection of works from around the world, from ancient/classical traditions up to the 16th century. We explore the aspects of the human experience and how they are reflected in the literary traditions of these time periods. Focus is on the Judeo-Christian and Greco-Roman foundations of Western literature, and on the Confucian, Hindu/Sanskrit, Buddhist, and Islamic underpinnings of literature in Asia and the Middle East. Students who have declared an English	<b>ENGL 2400--World Literature I: Myths and Traditions</b> This course presents a selection of works from around the world, from ancient traditions up to the 16th century. We explore aspects of the human experience and how they are reflected in the literary traditions of these time periods. Focus is on the Judeo-Christian and Greco-Roman foundations of Western literature, the Confucian, Hindu/Sanskrit, Buddhist, and Islamic underpinnings of literature in Africa, Asia, and the Middle East, and the colonization of North

							Studies major may take concurrently with ENGL 1200 with department approval. ART, GDAN, LIT, LI	America. Students who have declared an English Studies major may take concurrently with ENGL 1200 with department approval. ART, GDAN, LIT, LI, DP
12/12/2022	12/13/2022	English	ENGL	2500	World Literature II	Title Change	World Literature II	ENGL 2500--World literature II: Cultures in Conversation
1/3/2023	1/4/2023	Earth & Geographic Sciences	GEOG	4900	Independent Study in Geography	Title & Description Change	<b>Independent Study in Geography</b> The Independent Study provides exceptional students with the opportunity to do research with faculty guidance in a subject or problems of geographic significance.	<b>Independent Study in Geoscience</b> The Independent Study provides students with the opportunity to do geoscience research with faculty guidance.
1/11/2023	1/13/2023	Communications Media	THEA	3002	Artist as Business	Remove prerequisite / restriction	COMM 1105, COMM 1120	No course prerequisites

### Change Name of Registrar's Notes

**Motion: Kisha Tracy      Second: Pat Marshall**

Change name to "Non-Substantive Changes Form". The new name will match the form now.

**Vote: 12/0/0**

### Proposals to Refer to Subcommittees

**Motion: Paul Weizer      Second: Rachelle Dermer**

- Refer AUC 11 to Academic Policy and Student Affairs subcommittees.
- Refer AUC 12 to Academic Policy, Student Affairs, and Curriculum subcommittees.
- Refer AUC 13 – 24 to Curriculum subcommittee.

**Vote: 12/0/0**

## Proposals to Consider for Recommendation of Approval

### **AUC 9: New Course: COMM 2XXX Podcasting**

**Motion: Juan Pablo Casilla Nocodemus**

**Second: Rachell Dermer**

Sponsor presenting: Kevin McCarthy

- Curriculum Subcommittee: friendly amendment
  - in 12, change 9 to 3 credits (note: conversation about prerequisites/restrictions)
- From proposer: friendly amendments
  - Remove the language "*This course is open to all majors within the Communications Media department*" from the section of the form called "Briefly describe the rationale for this choice of Course Level \*" to now read "*The prerequisite for this course is either COMM 1120 or COMM 1105. Electives of this kind have been listed at the 2XXX level.*"
  - Strike "*...as an elective open to all majors in the department*" from the first line of the Course Justification section to now read "*Podcasting will be a timely addition to the Communications Media department curriculum.*"

This class is on its 2<sup>nd</sup> topics course run. The class has students develop, produce an original podcast, and design an aesthetics in audio design and storytelling.

**Vote w/ friendly amendments: 12/0/0**

### **AUC 5: Changes to Math Minor for ECE, Elementary and SPED**

**Motion: Juan Pablo Casilla Nocodemus**

**Second: Rachelle Dermer**

Sponsor presenting: Peter Staab

We have an existing minor Elementary education majors that is 23-24 credits, so this proposal is trimming it down. The new Mathematics Minor for Education Majors will require six specific classes, which will result in a 20 credit minor. The minor will be restricted to students majoring in Early Childhood, Elementary Education, Special Education, and Educational Studies.

**Vote: 12/0/0**

**AUC 6: Name and Description Change for MATH 4600**

**Motion: Juan Pablo Casilla Nocodemus                      Second: Rachelle Dermer**

Sponsor presenting: Peter Staab

- Curriculum Subcommittee: friendly amendments
  - in 4, change prerequisites to MATH 3350 and senior standing
  - in 7, add IHIP language to replace last sentence at the end of course description: “Each student will do a survey of the literature, define a problem statement, refine the research techniques, collect novel information, data or observations, and produce an extensive research paper and poster or oral presentation.”

We have an existing course: MATH 4600 Senior Seminar in Applied Mathematics. This is in the applied math concentration and a capstone senior seminar course. We want to make it appropriate for all majors. We are changing the prerequisite for it to MATH 3350 and senior standing, so changing the language in the course description. We also want to add an IHIP to it in the next proposal that I will be presenting.

**Vote w/ friendly amendments: 12/0/0**

**AUC 7: Add IHIP Designation to MATH 4600**

**Motion: Juan Pablo Casilla Nocodemus                      Second: Rachelle Dermer**

Sponsor presenting: Peter Staab

This is to add an IHIP designation to the course that we just changed the name to. This would open the IHIP to anyone on campus. It's a course that has a research project where they scour literature and propose a novel. They write up a 15-20 page paper and have an oral presentation on it. So this is writing intensive.

**Vote: 12/0/0**

**AUC 8: Designate MATH 4600 with MAJ**

**Motion: Juan Pablo Casilla Nocodemus                      Second: Rachelle Dermer**

Sponsor presenting: Peter Staab

We are asking for a MAJ designation for a requirement in the major and general ed designation. The course is required for applied mathematics concentration majors. If another mathematics major takes the course, they would count it for a 4000 level elective in

their major. We are asking for a MAJ designation so that a student majoring in mathematics can count the course for a requirement for their major and as an IHIP designation for the General Education Curriculum.

There was a comment made that in practice, the department will need to notify the registrar in each case when a student would like to count a course for both an elective within their major and as an IHIP for the general education curriculum. Peter affirmed that yes, he is aware of that and is fine with that.

Both Franca and Kisha expressed their concern that this proposal is contrary to the intent of the general education curriculum, which was for students to go in depth in a general education subject outside of their own major. They conceded that the precedent was already set when biology submitted a similar proposal, which has already gone through governance and was approved by the president.

**Vote: 10/0/2 (Y/N/A)**

#### **AUC 10: Policy for the Periodic Review of the University's Mission Statement**

**Motion: Juan Pablo Casilla Nocodemus                      Second: Rachelle Dermer**

Sponsor presenting: Pam McCafferty (*On behalf of President Lapidus*)

- Academic Policy subcommittee: friendly amendment
  - last sentence in the proposal "with the oversight of the Office of the University President"

During the NECHE Self-Study process, we had a discussion on a regular review of the university's mission statement. So this proposal is to establish a policy of regularly reviewing our mission statement, vision, and core values. This is to happen every ten years in preparation of the strategic planning process.

Committee member asked if there were thoughts on the constitution of the advisory committee? Sponsor answered: It was an idea for the NECHE self-study. This was the composition, we have not thought of what the composition, but looking at it long term. Historically, we had strategic planning and NECHE last time we did this process, it was over 50% faculty representation, so think it will be the same.

**Friendly amendment:** We can change it to compose to faculty, staff, administration, and students.

*"Included but not limited to students, faculty, staff, and administration."*

**Vote w/ friendly amendments: 12/0/0**

## Other Business

### **Changes to New Academic Program Proposal Form**

Kisha Tracy presented

On page 4, section 6 after “Justification”, add the words “(Complete only for new Majors)”.

A committee member asked if this form has been cross referenced with the department of higher ed (DHE)? Because to request a new program, is committing the program to cycles of program reviews. We should be explicit about that in the request process.

Committee member asked if we should put this on hold now? Committee said no, we can vote now and change it again later.

Letter of intent. This would help to streamline the process all the way through. The structure piece is relevant. We are obligated to report the new academic program to the state.

Paul Weizer motioned and Rachelle Dermer seconded, for approval of these changes to the New Academic Program form.

**Vote: 12/0/0**

## Items from the Floor

### **AUC 01: Academic Calendar** *(Informational)*

Franca Barricelli spoke

It was brought to our attention that the spring 2024 and spring 2025 academic calendars did not have the dates for the opening of residence halls. In the fall semesters for both calendars it is listed, so there was a lack of consistency.

This friendly amendment has been inserted into the calendars, so now the spring 2024 and spring 2025 calendars have the residence halls open date listed for all students. Now both semesters mirror each other.

This is just an informational item, so will not need to forward to committees or go through the process again.

### **Adjournment**

**Motion: Juan Pablo Casilla Nocodemus**

**Second: Rachelle Dermer**

Adjourned at 4:20 p.m.

**Vote: 12/0/0**