

**AUC Curriculum Committee Draft Minutes**  
**Wednesday, Dec 14, 2022**

**Minutes**

Monica Maldari

**Present**

Barbara Cormier (University Registrar)  
William Cortezia (Education)  
John Crawley (Business Administration)  
Christine Devine (Nursing)  
Elizabeth Gordon (Earth and Geographic Sciences)  
Jennifer Hanselman (Dean of Health and Natural Sciences)  
Aruna Krishnamurthy (English Studies)  
Mathangi Krishnamurthy (Biology and Chemistry)  
Sara Levine (Dean of Arts and Sciences)  
Benjamin Lieberman (Economics, History, and Political Science)  
Monica Maldari (Exercise and Sports Science)  
Jannette McMenemy (Psychological Science)  
Peter Staab (Mathematics)  
J.J. Sylvia (Communications Media)  
Heather Urbanski (English Studies)  
Jared Vanasse (Earth and Geographic Sciences)  
Hong Yu (Engineering Technology)  
Steven Hattler (Student Representative)

**Absent**

Joseph Czajkowski (Student Representative)  
Lori Steckervetz (Library)  
Jessica Robey (Humanities)

**Guests**

Kisha Tracy (English)  
Kevin McCarthy (Comm Media)  
Mary Ann Barbado (Math)

## Call to Order

Meeting called to order at 3:32 by Chair Liz Gordon

## AGENDA

### 1. Approve minutes from Nov 17, 2022

Motion to approve the minutes from the Curriculum Committee meeting of Nov 17, 2022:

William Cortezia

Second: Jennifer Hanselman

Discussion: None

Vote: 17/0/0 (for/against/abstain)

### 2. Proposals for consideration

- a. AUC #5: [Changes to Math Minor for ECE, Elementary and SPED](#),

Sponsor: Mary Ann Barbato

Motion to Consider: William Cortezia

Second: Hong Yu

Summary by Peter Staab, Mathematics: minor for elementary ed/special ed majors. proposal to streamline and reduce minor by a course and specify the courses for the minor

Discussion:

Q: are there electives? A: no and each of the classes for this minor are taught every semester so that students should not have a problem taking the courses.

Q: why are there no electives? A: the goal is to help the students find courses that will fit their schedule based on what was available. 3 are already required for elementary ed and the remaining 4 are based on what mathematics department feels would be helpful for students

Q: most minors have a 3000+ course in the minor. Was this a consideration? A: 3000+ level courses for mathematics require prerequisites and/or are "deep" mathematics courses. They may be advanced for this population of students.

Q: How much double dipping is involved if 3 are already required for major. A: they are required to take 3 math classes anyways.

Q: Is this an issue for the major? A: there's precedence, for example computer science use math as minor since 2 courses are already required.

Comment: Biology and Chemistry also have a similar format where students can minor because of the number of cognate courses they already take.

Comment: Elementary Education major is difficult to complete because of the packed schedule, anything to help students complete the program is beneficial.

Vote: 18/0/0 (For/Against/Abstain)

b. AUC#9: [COMM 2XXX Podcasting](#)

Sponsor: Kevin McCarthy

Motion to Consider: William Cortezia

Second: Peter Staab

Summary: course ran in spring 2022 to full enrollment and sp 2023, open to all students in Comm Media regardless of major within the department. Podcasting is now a popular medium so the course fits into the curriculum. Course does not add to or displace any of the faculty's current teaching load.

Discussion:

Q: course is open to all majors within Comm Media. Will class be restricted? A: Yes, class should just be restricted to Comm Media

Q: Why is the course being restricted to only Comm Media? A: Course is restricted for time being but may be expanded

Q: Could you add prerequisites of COMM 1120 and COMM 1125? A: Those courses are primarily restricted to COMM Media students anyways, however students who are interested in transferring into the major can ask to redcard into them.

Q: How should the course be listed? Only to Comm Majors or should there be a prerequisite? A: The prerequisite would allow non-majors to take it, maybe there is no harm to it if non-majors take the prerequisites. The precedent is that most classes have restrictions on them, so to align with other classes we should also have restrictions.

Q: Can technical theater students take course? A: yes

Q: Philosophical problem that this course is only offered to COMM Media students as other students would probably like to take the course. A: Anyone can ask to be redcarded into the class. Department history is that restrictions were put in place when Comm Media classes were often overenrolled and Comm Media students couldn't get seats. Maybe since the class isn't required, the restrictions aren't necessarily required.

Sponsor: Could I still have prerequisites instead of making the course restricted? The only concern is that this is not an appropriate class for first year students.

Q: If the goal isn't to have first year students, would you consider putting a restriction that the student cannot be a first year student. A: no, I would like to just have prerequisites instead.

Comment: Consider that the purpose of a prerequisite is that the content is required for the next course. Would this be accurate for this scenario? A: The prerequisites do provide background information that would be useful for the podcasting class.

Q: Regarding proposed assignments to meet credit load: 3 credit lecture and 6 credit assignment didn't seem to line up with the type of class. A: It is in line with other production classes in the department.

Friendly suggestion to bring proposal back to Comm Media Department for discussion of these points before bringing proposal to AUC.

Friendly amendment: proposal lists 9 credits, suggestion to change to 3 credit

Vote: 17/0/1 (For/Against/Abstain)

c. AUC #6: [Name and Description change for Math 4600](#)

Sponsor: Peter Staab

Motion to consider: William Cortezia

Second: Hong Yu

Summary: Mathematics has a Mathematics Major, and Applied Math, Middle & Secondary Ed concentrations. This course was originally for the Applied Math concentration, however the department would like to include it for the Mathematics Major as well with future intent of it counting for IHIP credits. Applied Math doesn't need the course because they have a minor and the Middle & Secondary Ed concentrations have practica that satisfy IHIP.

The name of the course will be changed to "Capstone in Mathematics." A prerequisite will be required that will ensure the course enrolls senior level students, and the requirements for senior level will be removed as not to be as restrictive.

Discussion:

Q: regarding prerequisite change, is there another way to accomplish needing prerequisites without using only 4000 level course? Maintenance for this type of restriction is a challenge at registrar's level A: we could provide a list of courses that would satisfy the prerequisite or maintain senior level.

Comment, or list # of credits instead of "senior standing"

Q: Is the course changing at all, or is it only to get IHIP? A: course is typically a research project with a presentation, has always been an applied math course, and has always been on the radar as a potential IHIP.

Q: Do you anticipate that more students who are not Math majors may take it now? A: we may consider making it a requirement for those students too, but that isn't part of the proposal.

Q: Next proposal (AUC #7) will allow anyone to take it? Are there any changes in course to address that? A: no, anyone with the math prerequisite and senior standing could do it. It is open to anyone, but will likely be restrictive due to prerequisites.

Q: Course description appears to miss that they are actually completing a project "developing a strategy" appears vague and doesn't address the data collection/analysis piece, should this be included in course description? A: Yes, we could look at how it is written in the next proposal

Friendly Amendment to change the current prerequisite to Math 3350 AND senior standing.

Friendly Amendment to rephrase AUC 7 to "each student will do a survey of the literature, define problem statements, refine the research techniques, collect novel information, data or observations and produce an extensive research paper and poster or oral presentation."

Vote: 18/0/0 (For/Against/Abstain)

d. AUC#7: [Add IHIP designation to Math 4600](#)

Sponsor: Peter Staab

Motion to consider: Jen Hanselmen

Second: William Cortezia

Comment: Student/faculty research, this consists of research and is a writing intensive course. Product is a 15-20 page paper.

Discussion:

Q: Are posters in addition to paper or instead of?: A: no, it is either poster or oral presentation, but everyone does a paper.

Q: Confirming that course is open to all majors. A: yes

Vote: 18/0/0 (For/Against/Abstain)

e. AUC#8: Designate Math 4600 with MAJ

Sponsor: Peter Staab

Motion: William Cortezia

Second: Hong Yu

Summary: this is to make sure students can get credit for both

Discussion:

Q: is 4600 required for applied math, but an elective for other concentrations? A: yes, it is required for applied math

Vote: 18/0/0 (For/Against/Abstain)

### **3. Items from the floor**

None

### **4. Adjourn**

Motion to adjourn: Peter Staab

Second: William Cortezia

Adjourned 4:29pm