

Graduate New/Change Policy Proposal

Form Procedure

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Department/Committee Information

The main contact person for the Graduate Curriculum Committee should fill out this form.

Requestor Name: *

Members of the Graduate Curriculum Committee or Department requesting this change:

This group is part of: An Academic Department
 An Administrative Department

Administrative Department

Department: *

Are you the Head of the Department Above? * Yes, I am the Head of the Department Above.
 I will enter the name and email address of our Department Head.

Program Chair The Program Chair for this request is among the people listed above.
* Yes
 No
 N/A

Policy Information

This proposal is to a Policy that is:

* New Policy
 Policy Change

Describe the New Policy or Policy Change:

* The current policy is listed below
Matriculated students who do not register for classes for two full academic years (2 fall terms, 2 spring terms, and 2 summers) will be withdrawn from the University and will need to be readmitted if they wish to continue their studies. Students can request a leave of absence if they meet the qualifications to remain enrolled for an additional
I am proposing that we change the above policy to one academic year.

Briefly describe new policy or change to existing policy as it will appear in university catalog (if a policy change please provide current and proposed versions):

* Matriculated students who do not register for classes for one full academic year (1 fall semester, 1 spring semester, and 2 summer semesters) will be withdrawn from the University and will need to be readmitted if they wish to continue their studies. Students can request a leave of absence if they meet the qualifications to remain enrolled beyond the one year.

Rationale and expected outcomes for new policy or change to existing policy:

* We find in SGOCE that most students that have not registered for a course for more than a year either do not plan to return or do not plan to return in the near future. We are creating a webpage to highlight how easy it is to apply for readmission. Those students that are withdrawn for inactivity after one year can still come back into their program through the readmission process which is easy and does not require additional application fees etc.

We feel this change will help improve the accuracy in reporting the numbers of current students in a given program while still allowing flexibility for a student to take a semester or two off if needed.

Implementation plan (what semester will new policy/policy change begin; will change be phased in)

* Will begin in the 2023-2024 academic year.

Attach suggested execution or other supporting files not included in your text above.

Attach any letter (s) of support from professional agencies or others within or outside the university.

Signatures

...3231393137

Becky Copper Glenz 04/21/2023
Requester Signature Date

...3539393534

Becky Copper Glenz 04/28/2023
SGOCE Dean Signature Date

Graduate Council

The Graduate Council Chair Signature indicates that the Council has discussed this proposal and has decided it should move forward.

Graduate Council Chair Signature Date

Notifications

SGOCE Dean Initials Date

Reviewed by the Registrar: Date

Approval of the President Date