

2022-2023
Unit Annual Report
Division of Academic Affairs
Unit: General Education Program Area

I Mission and Goal/Outcomes Statement:

Provide overall Mission/Goal Statement for your unit.

The Fitchburg State University General Education Program Area is designed to serve as the centralized site for general education as a discrete yet interconnected university program. It facilitates the overarching goals and maintenance of the program, including systematic assessment of learning outcomes, builds relationships with departments and offices across campus in order to manage implementation, and emphasizes how the program intersects with and supports majors. To achieve this purpose, the Program Area seeks to communicate the value of a liberal arts and sciences general education curriculum to all university stakeholders. It consistently evaluates the program as a whole in order to improve its effectiveness in helping students achieve learning outcomes and ensure that the program is aligned with the University Strategic Plan and Institutional Learning Priorities.

II Personnel:

List all staff and note all personnel changes that occurred during 22-23.

<u>Name</u>	<u>Position</u>
Kisha Tracy	Chair

III Facilities/Equipment:

List any new facilities/equipment/software etc. acquired during 22-23.

N/A

IV Budget Expenditure Analysis:

Was the budget expended as planned? Were additions/changes made, and if so, explain.

The General Education budget was expended as planned. The budget includes:

- 6-cr APR for the Program Area Chair
- 4 General Education Ambassadors at \$1000 each (\$4000 total)
- 4 General Education Learning Outcome Group members at \$400 each (\$1,600)
- 11 General Education Assessors at \$200 each (\$2,200, of which \$400 was paid by an AAC&U grant)

Note that these figures do not include FYE costs

V Programs/Activities:

List major campus activities, events etc. that the office participated in/supported; committees served; community outreach; etc. List events provided to current and prospective students. Also, provide professional development of all staff.

Workshops and Events

- TRIO SSS: August 29th, 1:30PM
- Orientation Leaders: August 25th, 4PM
- Admission Group: September 7th, 9AM
- Rock the Block: September 8th, 3:30PM
- Constitution Day/Week: September 19th, 3:30PM
- New Faculty Academy: September 27th, 3:30PM
- Student “Why Do I Have to Take This Course?” Workshop: October 3rd, 3:30PM
- Faculty/Staff Advising Workshop: October 4th, 3:30PM
- CTL Teaching and Learning Hour Advising Preparation: October 18th, 3:30PM
- Peer Mentors/Tutors: October 31st, 4PM (in person); October 27th, 5PM (online)
- ACT Tutors/Mentors/OAs: March 31, 3PM

Ambassador and Assessment Program

- Completion of Reading Rubric
- Development of Inquiry, Expression, and Analysis Rubrics
- Call for Artifacts for Information Literacy, Reading, Writing, and Integrative Learning
- Call for Assessor for Information Literacy, Reading, Writing, and Integrative Learning
- Assessment Day: May 22, 10AM-2PM with approximately 115 student artifacts (of approximately 320 submitted) assessed

General Education Action Plan Developed and Posted

AAC&U Educational Resources as the Means to Enhance Integrative Learning DEF Grant

- Cohort developed
- AAC&U Value Integrative Learning rubric tested at Assessment Day

Continued Skill Guides Development

AUC

- Continued course approvals across learning outcomes
- Creation of new course IDIS 4XXX College Learning Integration for SGOCE
- Creation of new course IDIS 1XXX College Learning Foundation for SGOCE

VI Action Plan for 2022-23:

(Insert your 22-23 Action Plan from last year’s report)

N/A

VII Assessment Report for 2022-23

Were the Action Plan objectives met? Provide in list or table format that parallels item VI above.

There was no 2022-23 Action Plan.

VIII Other Accomplishments:

List accomplishments not already captured above.

See above

IX Action Plan 2023-2024:

<p>Planned Initiatives for 2023-24 Add more rows as needed</p>	<p>Associated Strategic Plan Goal & Strategy Goal # followed by Strategy # ex: 3.2</p>	<p>Indicate if a DEI initiative</p>
<p>Complete development and implementation of Skill Guides</p>	<p>1.1</p>	
<p>Ambassador and Assessment Program: Develop Quantitative Reasoning, Procedural and Logical Thinking, and Digital Literacy rubrics</p>	<p>1.1</p>	
<p>Ambassador and Assessment Program: Call for Artifacts and Assessors for Inquiry, Expression, and Analysis outcomes</p>	<p>1.1</p>	
<p>Ambassador and Assessment Program: Workshops on Call for Artifacts and existing rubrics</p>	<p>1.1 and 4.4</p>	
<p>AAC&U Educational Resources as the Means to Enhance Integrative Learning DEF Grant: 2nd Year</p>	<p>1.1</p>	
<p>Continued training of student ambassadors and faculty</p>	<p>2.1 and 4.4</p>	
<p>Develop and promote Gen Ed materials (website, videos, etc.)</p>	<p>1.1</p>	

Updates to the Action Plan may be submitted via a revised Annual Report.

X Reflection:

Take this section to reflect on--

- 1) *Initiatives that you may be considering for 23-24 academic year that you did not already capture above.*
 - Streamline and clarify Program Area membership/responsibilities
 - Promote use of OER textbook *Why Do I Have to Take This Course?*
 - Work with Career Services to develop resources for General Education resumes

- 2.) *Anything else not captured in this report that you would like to share.*
 - Offer workshops for student ambassadors and faculty as well as other annual events throughout the year
 - Offer IDIS 4XXX College Learning Integration for SGOCE (in spring) and IDIS 1XXX College Learning Foundation (in fall) for SGOCE for the first time
 - Continue promoting use of learning outcome icons