

Graduate New/Change Policy Proposal

Department/Committee Information

The main contact person for the Graduate Curriculum Committee should fill out this form.

Requestor Name: * Becky Copper Glenz

Members of the Graduate Curriculum Committee or Department requesting this change:

This group is part of: An Academic Department
 An Administrative Department

Administrative Department

Department: * SGOCE

Are you the Head of the Department Above? * Yes, I am the Head of the Department Above.
 I will enter the name and email address of our Department Head.

Program Chair The Program Chair for this request is among the people listed above.
* Yes
 No
 N/A

Policy Information

This proposal is to a Policy that is:

* New Policy
 Policy Change

Describe the New Policy or Policy Change:

* Graduate students cannot be enrolled in more than one degree/credentialed program at a time including credit based certificate programs.

Briefly describe new policy or change to existing policy as it will appear in university catalog (if a policy change please provide current and proposed versions):

* Graduate students cannot be enrolled in more than one degree/credentialed program at a time including credit based certificate programs.

Rationale and expected outcomes for new policy or change to existing policy:

* This has been the practice in SGOCE already with the exception of the Applied Behavior Analysis (ABA) Certificate and the Autism Spectrum Certificate. We did not have a masters program option for these content when this practice began and a number of special education students were seeking courses in these areas. However, in 2019-2020 a masters degree option was approved with an ABA concentration (M.Ed. Guided Studies) allowing which includes the courses from the certificate program. An Autism Spectrum Disorders concentration was also added to the M.Ed. in Guided Studies program in 2020 and 2021. These program changes eliminated the need for dual enrollment in the certificate program and a masters degree program for special ed students. We were finding that many students were still choosing to enrolled in both programs however very few students were completing the certificate program so the retention and completion rates are very low. Also, there are a number of challenges in maintaining student records after they complete one program as their record remains in the system showing incomplete so it impacts graduation status for students. We have talked this through with the department chairs most impacted and they are in support of this as it will help with overall student advising and tracking. This will assist in clarifying the options for students as some students think they have to be enrolled in both. Since we do not allow this for any other program currently, this statement will help to clarify/ reaffirm this in writing moving forward but does not impact operations/current processes.

Implementation plan (what semester will new policy/policy change begin; will change be phased in)

* The language will be updated on the website to begin in spring 2025 if approved. The application will be updated also so Special Education students will no longer be able to choose both a certificate and a masters degree option for the same admission term.

Attach suggested execution or other supporting files not included in your text above.

Attach any letter (s) of support from professional agencies or others within or outside the university.

Signatures

...3632383239

Becky Copper Hleng 09/26/2024
Requester Signature Date

...3935353636

Becky Copper Hleng 09/26/2024
SGOCE Dean Signature Date

Graduate Council

The Graduate Council Chair Signature indicates that the Council has discussed this proposal and has decided it should move forward.

Notifications

Graduate Council Chair Signature Date

SGOCE Dean Initials Date

Reviewed by the Registrar: Date

Approval of the President Date

Grad Council Amendments - From October 3, 2024 Meeting

Updates for Proposal SGOCE 24-25-01

Friendly Amendment: Update description to add the word "registered" to clarify what enrolled means to students.

News description: Graduate students cannot be enrolled/registered in more than one degree/credentialed program at a time including credit based certificate programs.